

## FAQ on Certificate Course on GST for Members

1. Whether, after making online payment from Bank Server I am required to return to the ICAI Website.

**Ans.** Yes, you must return to the ICAI website after making payment, otherwise your payment status will not be updated on our system and your registration will not be confirmed.

2. Which Internet browser is suitable for certificate course registration.

**Ans.** Google chrome is the best browser for registration.

3. How will a member comes to know about the launch of Certificate course on GST at a particular location?

**Ans.** Member needs to visit link <http://idtc.icaic.org/cc/student> wherein select the branch for course and select the requisite batch.

4. How can dates & venue of batch be known?

**Ans.** While select the batch at above mentioned link, dates for the particular batch with venue details automatically appeared on screen.

5. How to make registration?

**Ans.** Please follow the below mentioned steps :-

1. Visit link <http://idtc.icaic.org/cc/student> (preferably supported by Google chrome).
2. Select the branch and batch.
3. Read carefully batch details, E.g. venue & dates.
4. Enter all requisite information E.g. Username, Email id, Mobile no, password etc.
5. Please enter correct email id at point no. 4, otherwise activation link will not be send at your id.
6. After filing of details at point no 4, an activation link will be send at your email id.
7. Open the activation link and enter your user id & password.
8. Enter all the required fields and upload the scanned photograph up to 100kb with membership card.
9. Proceed for the online payment.
10. Only after completion of payment your registration will be considered as confirmed.

6. Whether a non-CA can participate in Certificate course on GST?

**Ans.** No, the Certificate Course on GST is for Chartered Accountants only i.e Member of the Institute only.

7. Can a member who doesn't get the membership number can appear for the course?

**Ans.** Yes, A candidate who has passed CA Final may register for the course but he/she has to submit his membership number before the conclusion of the course, for specific registration process of this case, they have to write to [cgst@icai.in](mailto:cgst@icai.in) with copy of Form-2 Submitted.

8. What is the course fees for Certificate Course on GST?

**Ans.** The course fees for Certificate Course on GST is as follows:-

S.No	Place	Amount
1	Delhi, Mumbai, Chennai, Kolkata, Hyderabad, Bangalore, Pune, Ahmedabad, Jaipur	20,000/-
2	Other Cities	18,000/-

**9.** How many CPE hours will be available in case of Certificate course on GST?

**Ans.** Maximum 30 Structured CPE Hrs. will be given after 10 days completion of the course However, it will be given on proportionate basis in case of less attendance.

**10.** What is the condition for availment of CPE hours? Will CPE hours available if a member does not appear for assessment test but attended the classes of certificate course?

**Ans.** CPE hours will be granted to the participants within one month of the completion of the course.

**11.** Schedule of classes of certificate course?

**Ans.** The Certificate Course may be scheduled on weekdays and/or weekends from 9:30 AM to 5:30 PM. It depends on the hosting branch/ Region, the details of the same would be available in the tab List of courses available.

**12.** What is the Minimum & maximum batch size of Certificate Course on GST?

**Ans.** The Minimum & maximum batch size of Certificate Course on GST is 30 and 100 participants respectively subject to capacity of the venue at the location.

**13.** Is there any offline mode of payment available for registration to Certificate Course on GST?

**Ans.** No, offline mode of payment is not there for registration, member has to pay online payment for registration.

**14.** If a member registered for GST certificate Course and done the online payment but the status of payment showing incomplete. What action required in this case?

**Ans.** You need to write us at [ccgst@icai.in](mailto:ccgst@icai.in) wherein mention your name, membership no., screen shot and payment details, status will be updated.

**15.** How member come to know batch is full?

**Ans.** If the batch is full, it is not appearing in the drop-down list of batch selection while making registration. Further, payment link will not be appeared also to the registered participants on the website.

**16.** Any background material will be provided? And if so whether it charged separately?

**Ans.** Yes, the background material will be provided and it's cost already covered in course fees

**17.** In case registration for GST certificate course done and uploaded the photograph and membership card as well however still not able to move next step of confirmation and payment what action should do?

**Ans.** Please login and update Batch from STATUS & BATCH menu.

- 18.** What is the minimum attendance requirement for appearing in Assessment test?  
**Ans.**Atleast,8 out of 10 classes must be attended by the participants for appearing in Assessment test.
- 19.** Is assessment Test on Certificate Course subjective or objective?  
**Ans.** Assessment Test on Certificate Course is a combination of both subjective or objective questions.
- 20.** When will the assessment test conduct?  
**Ans.** Assessment test conducting 2 times in a period of 12 months i.e. around August & February. Certificate course batches fall between Feb – Sep eligible for August test and those batches starts from sept and finish before feb eligible for feb test.
- 21.** What would be the status of Registration in case of incomplete payment?  
**Ans.** It would be deemed as non -registered to the batch as registration will be completed only after making payment.