



## Two Days Workshop on procedural aspects in GST

Organized By: Indirect Taxes Committee



Date & Time	Venue
.....	.....
<b>Registration &amp; Tea: 09:30 A.M. to 10:00A.M.</b>	
<b>DAY-1</b>	
Timing	Topics & Speakers
<b>10:00 A.M to 11:00 A.M</b>	<p><i>How to migrate from the present regime and issues involve in relation to migration (a brief session)</i></p> <p><b>Speaker: ... ..</b></p>
<b>11.00 A.M to 1:00 P.M</b>	<p><b><u>Registration</u></b></p> <ul style="list-style-type: none"> <li>➤ <i>Who needs to be registered?</i></li> <li>➤ <i>Is voluntary registration possible and its consequences?</i></li> <li>➤ <i>What is time limit of registration and effect of delayed registration?</i></li> <li>➤ <i>How to apply for registration with practical case study, grant of registration certificate and when amendment needed, how to make amendment?</i></li> <li>➤ <i>Multiple registration and multiple location</i></li> <li>➤ <i>Registration as person opting for Composition Levy</i></li> </ul> <p><b>Speaker: ... ..</b></p>
<b>Lunch - 01.15 P.M TO 02.00 P.M</b>	
<b>2:00 P.M to 4:00 P.M</b>	<p><b><u>Transitional Provision and related changes thereof</u></b></p> <ul style="list-style-type: none"> <li>➤ <i>What precautions to be taken before the implementation date?</i></li> <li>➤ <i>How to prepare last return under old law and practical aspects related thereof like carry forward of transitional related aspects.</i></li> <li>➤ <i>Important aspects of change in procedures in respect of stock policy including depot policy and IT Changes required</i></li> <li>➤ <i>Return of goods and revision in prices</i></li> <li>➤ <i>Overlapping contracts and planning opportunities</i></li> </ul> <p><b>Speaker: ... ..</b></p>
<b>4:00 P.M to 5:00 P.M</b>	<p><b><u>Payment of tax with rules</u></b></p> <ul style="list-style-type: none"> <li>➤ <i>Ledgers to be maintained</i></li> <li>➤ <i>Hierarchy of utilization of Credit</i></li> </ul>

	<ul style="list-style-type: none"> <li>➤ <i>Payment Register of Temporary IDs / Un-registered Taxpayers</i></li> <li>➤ <i>Credit of Missing Payment (CIN not generated)</i></li> <li>➤ <i>Duty to deposit TCS in case customer defaults in payment of e-commerce suppliers on COD terms</i></li> <li>➤ <i>Difference between TDS and TCS – failure to collect TCS and failure to deduct TDS - implications</i></li> </ul>
<b>Day-2</b>	
<b>Timing</b>	<b>Topics &amp; Speakers</b>
<b>10:00 A.M to 11:00 A.M</b>	<p><b><u>E- Bill way and Invoicing and challan payment</u></b></p> <ul style="list-style-type: none"> <li>➤ <i>Requirement for issuance of E-bill for transporter and procedure of issuance of relevant form therein</i></li> <li>➤ <i>How to issue invoice or bill of material and relevancy of HSN code and accounting code therein.</i></li> <li>➤ <i>Effect of omission to collect GST in invoice</i></li> <li>➤ <i>How to make payment and procedure of correction of adjustment of wrong payment.</i></li> </ul> <p><b>Speaker: ... ..</b></p>
<b>11.00 A.M to 1:00 P.M</b>	<p><b><u>Returns</u></b></p> <ul style="list-style-type: none"> <li>➤ <i>Type of returns, when to file return</i></li> <li>➤ <i>How to file returns and relevant forms including input tax matching and ISD return mechanism</i></li> <li>➤ <i>Classification of eligible / ineligible credit voluntarily and error in such classification (credit wrongly reversed)</i></li> <li>➤ <i>Consequences of non-filing of return</i></li> </ul> <p><b>Speaker: ... ..</b></p>
<b>Lunch – 01.00 P.M TO 02.00 P.M</b>	
<b>02.00 P.M to 03.30 P.M</b>	<p><b><u>Refund and Accounts &amp; Records</u></b></p> <ul style="list-style-type: none"> <li>➤ <i>How to file refund claim and compliance requirement therein</i></li> <li>➤ <i>Refund under earlier law</i></li> <li>➤ <i>Unjust enrichment – applicable and inapplicable cases</i></li> <li>➤ <i>What are the records required to be maintained which also help in assess for compliance of audit and assessment including the filing of Audit &amp; Reconciliation statement certification by Chartered Accountant.</i></li> <li>➤ <i>Updating information on GSTN and validation</i></li> </ul> <p><b>Speaker: ... ..</b></p>
<b>3:30 P.M to 5.30 P.M</b>	<p><b><u>Technology in GST</u></b></p> <p><i>The integration of present accounting software with the GSTN requirement e.g.; Customers/Vendor GSTIN for B2B Supplies Rate mapping, Product Mapping HSN code</i></p> <p><i>How to transfer the existing data to new software \</i></p> <p><i>Whether parallel software implementation is preferable or not for few months</i></p> <p><i>Criteria for selecting GSP/ASP</i></p> <p><i>To place checks and balances- like Tracking &amp; Reporting Invoice Series</i></p>

		<i>Software must be configured to determine the supply as mixed or composite, their rates, adjust the stock quantity</i>		
		<i>Job Work Technology Support</i>		
<b>Programme Chairman CA. Madhukar N. Hiregange Chairman, Indirect Taxes Committee +91 0120-3045954 <a href="mailto:tdtc@icai.in">tdtc@icai.in</a></b>				

*Limited Seats, registration will be on first come-first serve basis.*

*1. Conference Fees:*

*For Member: Rs.1000/--.*

*2. 12 CPE Hours will be granted subject to attendance*

*3. Background Material for every participant*

*Mode of Payment: - Cash/ Cheque/DD drawn in favour of " .....*  
*payable at .....*