



One Day Workshop on procedural aspects in GST

Organized By: Indirect Taxes Committee



Date & Time	Venue
.....

Registration & Tea: 09:30 A.M. to 10:00A.M.

Timing	Topics & Speakers
10:30 A.M to 11:30 A.M	<p><i>How to migrate from the present regime and issues involve in relation to migration (a brief session)</i></p> <p>Speaker:.....</p>
11.30 A.M to 12.30 P.M	<p><u>Registration</u></p> <ul style="list-style-type: none"> ➤ <i>Who needs to be registered?</i> ➤ <i>Is voluntary registration possible and its consequences?</i> ➤ <i>What is time limit of registration and effect of delayed registration?</i> ➤ <i>How to apply for registration with practical case study, grant of registration certificate and when amendment needed, how to make amendment?</i> ➤ <i>Multiple registration and multiple location</i> ➤ <i>Registration as person opting for Composition Levy</i> <p>Speaker:</p>
12.30P.M to 1.30 P.M	<p><u>Transitional Provision and related changes thereof</u></p> <ul style="list-style-type: none"> ➤ <i>What precautions to be taken before the implementation date?</i> ➤ <i>How to prepare last return under old law and practical aspects related thereof like carry forward of transitional related aspects.</i> ➤ <i>Important aspects of change in procedures in respect of stock policy including depot policy and IT Changes required</i> ➤ <i>Return of goods and revision in prices</i> ➤ <i>Overlapping contracts and planning opportunities</i> <p>Speaker:</p>

Lunch - 01.30 P.M TO 02.00 P.M

Timing	Topics & Speakers
2.00 P.M to 03 P.M	<p><u>Returns</u></p> <ul style="list-style-type: none"> ➤ <i>Type of returns, when to file return</i> ➤ <i>How to file returns and relevant forms including input tax</i>

	<p>matching and ISD return mechanism</p> <ul style="list-style-type: none"> ➤ Classification of eligible / ineligible credit voluntarily and error in such classification (credit wrongly reversed) ➤ Consequences of non-filing of return <p>Speaker:</p>			
3.00 P.M to 04.00 P.M	<p><u>E- Bill way and Invoicing and challan payment</u></p> <ul style="list-style-type: none"> ➤ Requirement for issuance of E-bill for transporter and procedure of issuance of relevant form therein ➤ How to issue invoice or bill of material and relevancy of HSN code and accounting code therein. ➤ Effect of omission to collect GST in invoice ➤ How to make payment and procedure of correction of adjustment of wrong payment. <p>Speaker:</p>			
04.00 P.M to 04.15 P.M	Tea Break			
04.15 P.M to 05.15 P.M	<p><u>Refund and Accounts & Records</u></p> <ul style="list-style-type: none"> ➤ How to file refund claim and compliance requirement therein ➤ Refund under earlier law ➤ Unjust enrichment – applicable and inapplicable cases ➤ What are the records required to be maintained which also help in assess for compliance of audit and assessment including the filing of Audit & Reconciliation statement certification by Chartered Accountant. ➤ Updating information on GSTN and validation <p>Speaker:</p>			
<p>Programme Chairman CA. Madhukar N. Hiregange Chairman, Indirect Taxes Committee +91 0120-3045954 idtc@icai.in</p>				

Limited Seats, registration will be on first come-first serve basis.

1. Conference Fees:

For Member: Rs... .. /--.

2. 12 CPE Hours will be granted subject to attendance

3. Background Material for every participant

Mode of Payment: - Cash/ Cheque/DD drawn in favour of “ ” payable at