



One Day Workshop on procedural aspects in GST

Organized By: Indirect Taxes Committee



| Date & Time | Venue |
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| | |
| Registration & Tea: 09:30 A.M. to 10:00 A.M. | |
| Timing | Topics & Speakers |
| 10:30 A.M to 11:30 A.M | <i>How to migrate from the present regime and issues involve in relation to migration (a brief session)</i> <i>Speaker:</i> |
| 11.30 A.M to 12.30 P.M | <u>Registration</u> <ul style="list-style-type: none">➤ <i>Who needs to be registered?</i>➤ <i>What is time limit of registration and effect of delayed registration?</i>➤ <i>How to apply for registration, grant of registration certificate and when amendment needed, how to make amendment?</i>➤ <i>Multiple registration and multiple location</i>➤ <i>Registration as person opting for Composition Levy</i> <i>Speaker:</i> |
| 12.30 P.M to 1.30 P.M | <u>Transitional Provision and related changes thereof</u> <ul style="list-style-type: none">➤ <i>What precautions to be taken before the implementation date?</i>➤ <i>How to prepare Last return under old law and practical aspects related thereof like carry forward of transitional related aspects.</i>➤ <i>Important aspects of change in procedures in respect of stock policy including depot policy and IT Changes required</i>➤ <i>Return of goods and revision in prices</i>➤ <i>Overlapping contracts and planning opportunities</i> <i>Speaker:</i> |
| Lunch – 01.30 P.M TO 02.00 P.M | |

| Timing | Topics & Speakers | | | |
|---|--|--|--|--|
| 2.00 P.M to 03 P.M | <p><u>Returns</u></p> <ul style="list-style-type: none"> ➤ Type of returns, when to file return ➤ How to file returns and relevant forms including input tax matching and ISD return mechanism ➤ Classification of eligible / ineligible credit voluntarily and error in such classification (credit wrongly reversed) ➤ Consequences of non-filing of return <p>Speaker:</p> | | | |
| 3.00 P.M to 04.00 P.M | <p><u>E- Bill way and Invoicing and challan payment</u></p> <ul style="list-style-type: none"> ➤ Requirement for issuance of E-bill for transporter and procedure of issuance of relevant form therein ➤ How to issue invoice or bill of material and relevancy of HSN code and accounting code therein ➤ Effect of omission to collect GST in invoice ➤ How to make payment and procedure of correction of adjustment of wrong payment. <p>Speaker:</p> | | | |
| 04.00 P.M to 04.15 P.M | Tea Break | | | |
| 04.15 P.M to 05.15 P.M | <p><u>Refund and Accounts & Records</u></p> <ul style="list-style-type: none"> ➤ How to file refund claim and compliance requirement therein ➤ Refund under earlier law ➤ Unjust enrichment – applicable and inapplicable cases ➤ What are the records are required to be maintained which also help in assess for compliance of audit and assessment including the filing of Audit & Reconciliation statement certification by Chartered Accountant? ➤ Updating information on GSTN and validation <p>Speaker:</p> | | | |
| <p>Programme Chairman CA. Madhukar N. Hiregange Chairman, Indirect Taxes Committee +91 0120-3045954 idtc@icai.in</p> | | | | |

Limited Seats, registration will be on first come-first serve basis.

1. Conference Fees:

For Member: /--.

2. 6 CPE Hours will be granted subject to attendance

3. Background Material for every participant

4. Mode of Payment: - Cash/ Cheque/DD drawn in favour of "....." payable at