



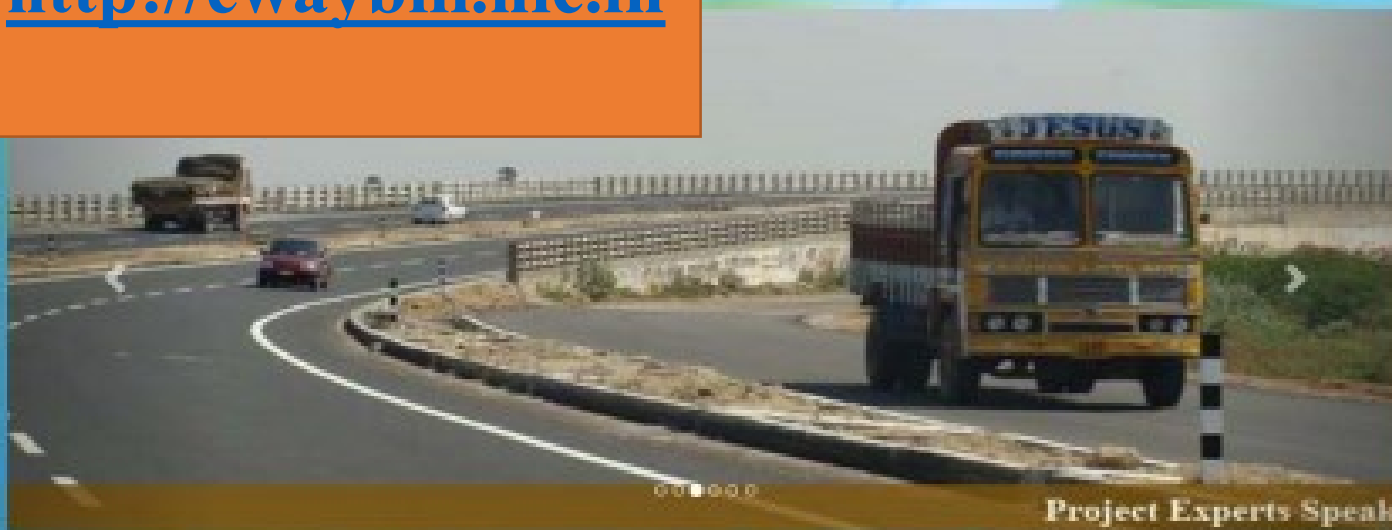
# E – Way Bill

<http://ewaybill.nic.in>

## E - WAY BILL SYSTEM

SEARCH

CONTACT US



Project Experts Speak

### Login

ANNOUNCEMENTS

Password

GNNX2



Login

Forgot Password?

Forgot Username?

- e-Way Bill Registration
- Enrollment for Transporters
- Enrollment for Citizens

### WHAT'S NEW

Welcome e-Waybill System

### Important Links

- Website Policy
- Security Policy
- Disclaimer

### Other Links

- GST Common Portal
- Central Board of Excise
- State Tax Website
- National Portal
- Goods and Service Tax Network
- National Informatics Center

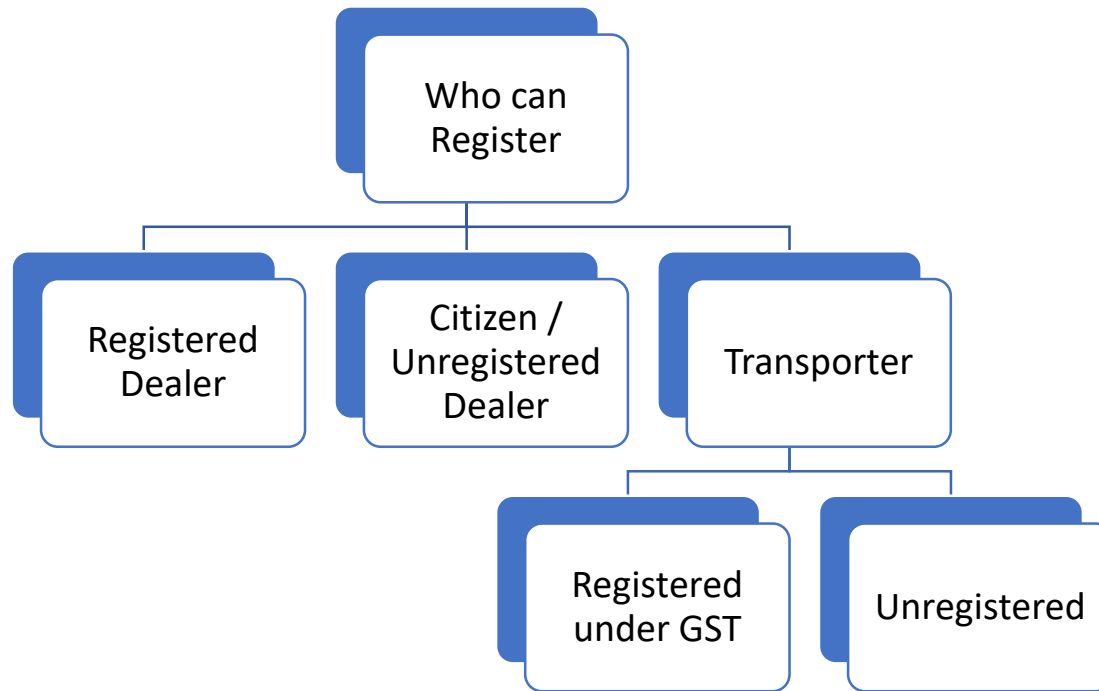
This site can be best viewed in Firefox 3.5 and above, IE 10 and above, Chrome 33 and above. To check your browser version click here

© 2017 - Powered By National Informatics Centre

# Agenda

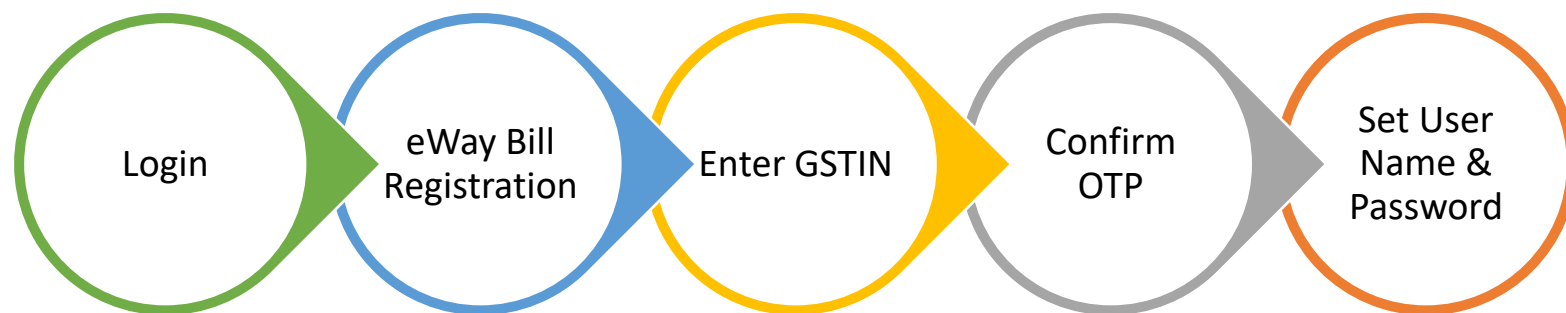
- Registration
- e-Way Bill
  - Generation
  - Modification
  - Cancellation
  - Rejection
  - Acceptance
- Utilities
  - SMS
  - API
  - Json

# Who can Register and use e-way bill Portal



# Registration: Regular Dealer

# Process



# Step 1: Login – eWay Bill Reg

## [www.ewaybill.nic.in](http://www.ewaybill.nic.in)

The screenshot displays the homepage of the E-Way Bill System. At the top, the title "E - WAY BILL SYSTEM" is centered, with the National Tax Authority of India logo on the left and the "NATIONAL TAX MARKET" logo on the right. A navigation bar below the title contains links for HOME, LAWS, HOW TO USE, SEARCH, and CONTACT US. The main content area features a large banner image of a yellow truck on a highway, with the text "Project Experts Speak" overlaid at the bottom right. To the right of the banner is a "Login" section with input fields for "AMBUCEMENTS" (likely a typo for AMBUCEMENTS) and "Password", a "GNNX2" logo, and a "Login" button. Below the login section are links for "Forgot Password?", "Forgot Username?", "e-Way Bill Registration", "Enrollment for Transporters", and "Enrollment for Citizens". A "Latest Updates" section below that contains the text "Welcome e-Waybill System". At the bottom, there are two columns of links: "Important Links" (Website Policy, Security Policy, Disclaimer) and "Other Links" (GST Common Portal, Central Board of Excise, State Tax Website, National Portal, Goods and Service Tax Network, National Informatics Center). A footer at the very bottom provides technical instructions for browser compatibility and copyright information: "© 2017 - Powered By National Informatics Centre".

Step 2: Click on e-way bill registration for first time GSTIN registration on the e-way bill portal



Step 3: Enter the GSTIN Number and Click on “Go” to submit the request

A screenshot of the "E-Way Bill Registration Form". The form has a blue header bar with the text "E-Way Bill Registration Form". Below the header, there are two main sections. The first section is labeled "Enter GSTIN" and contains a text input field. The second section contains the "X4 HRN" logo, the text "Enter the code as shown above", another text input field, and two buttons: a blue "Go" button and a red "Exit" button.

Step 4: Validate & Update Details

Step 5: Click on Send OTP & Verify OTP

Step 6: Set User Name & Password of user choice

The screenshot shows a GST registration form with the following fields and values:

- Applicant Name: BUSINESS SOLUTIONS PRIVATE LIMT
- Trade Name: BUSINESS SOLUTIONS PRIVATE LIMT
- ii. Address:
  - Line 1: 28/583rd floor
  - Line 2: 2nd main
  - City: Line 3
  - PIN: 5600
  - State: KARNATAKA
- Mail ID: \*\*\*\*n@vn
- Mobile: \*\*\*\*\*6

Note: If the details shown above have changed or incorrect then click on 'Update from GST Common Portal' button or click on 'Send OTP'

Buttons: Send OTP, Update from GST Common Portal

The screenshot shows a 'Login Details' form with the following fields:

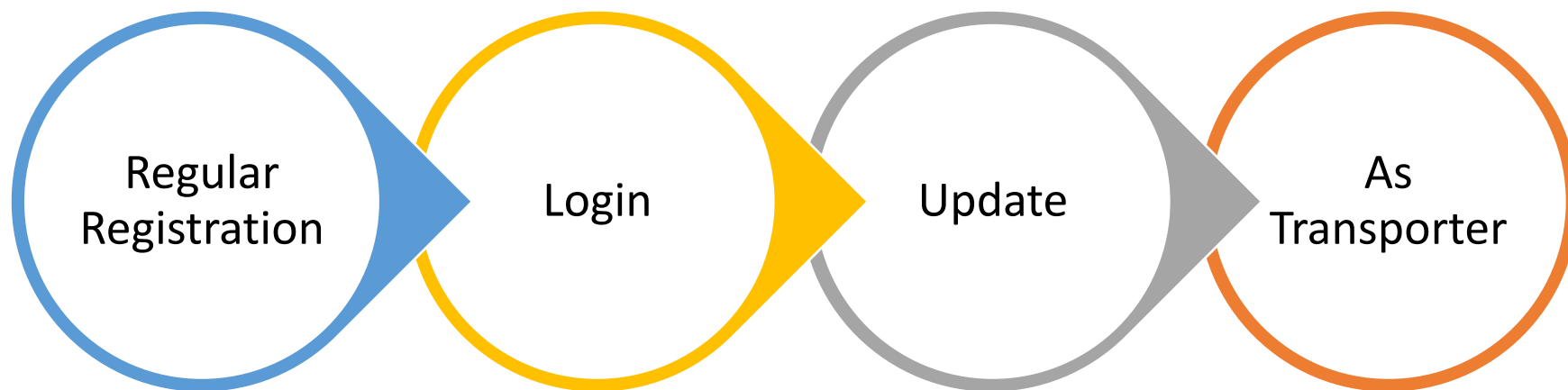
- User Name •
- Password •
- Confirm Password •

Check button



# Registration: Registered Transporters

# Process



# Transporter Registration

Transporter Registration		
Mail ID	<input type="text" value="****lr@vnn.ca"/>	
Mobile Number of main user	<input type="text" value="*****70"/>	<input type="button" value="Send OTP"/>
Enter OTP	<input type="text" value="332596"/> ×	<input type="button" value="Verify OTP"/>

🔗 You are currently registered as <b>Tax Payer</b>	
Do you want to register as a transporter, so that you can generate e-way bill for your clients ?	<input checked="" type="radio"/> <b>Yes</b> <input type="radio"/> <b>No</b>
<input type="button" value="Save"/> <input type="button" value="Exit"/>	

# Confirmation

164.100.80.180 says:

You are successfully registered as Transporter. Please logout and relogin.

OK

# Registration: Unregistered Transporters

# Process



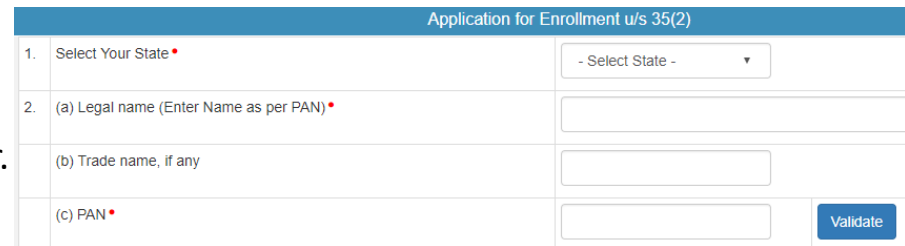
# Registration- Unregistered Transporters

Step 1: Open the e-way bill portal and select “Enrolment of Transporters”



## Step 2: Enter the details as required.

The user has to select the State and enter his legal name as given in his PAN and PAN number. The system user gets it validated by on click of ‘Validate’ button.



The screenshot shows a form titled 'Application for Enrollment u/s 35(2)'. It contains the following fields:

- 1. Select Your State •: A dropdown menu with the option '- Select State -'.
- 2. (a) Legal name (Enter Name as per PAN) •: A text input field.
- (b) Trade name, if any: A text input field.
- (c) PAN •: A text input field.

A 'Validate' button is located at the bottom right of the form.

# Registration- Unregistered Transporters

## Step 3: Update Registration Details

### Select Enrolment Type

Warehouse/Depot  
Godown  
Cold Storage  
Transport services

### Principal Place of Business

Address Details

### Contact Information

email address and  
mobile number

### Update Aadhar + OTP

Proprietor  
Main person of Company / Firm

### Upload Documents

Address Proof  
ID Proof



# Registration- Unregistered Transporters

## Step 4: Set Login Details

8. Login Details		
User Name *	<input type="text"/>	<input type="button" value="Check"/>
Password *	<input type="password"/>	
Confirm Password *	<input type="password"/>	

Step 5: Click on Submit. A 15digits TRAN ID would be generated

Eg : 29 AAAPG111M 1Z K ; same like a GSTIN <state code><PAN><1Z><check digit>

# Operating e-way bill Portal

# Dashboard

**E - WAY BILL SYSTEM**

GSTIN :29[REDACTED] - Legal Name : [REDACTED] - User : Tax Payer

**Dash Board for Date 15/01/2018**

Metric	Count
EWBs generated by me	0
EWBs cancelled by me	0
EWBs rejected by me	0
EWBs generated by other party on my GSTIN	0
My EWBs rejected by other party	0

**Note:** Android APK for Tax Payers has been released. Please go to Registration-->For Android and register your IMEI. You will receive a link as SMS to your mobile, download the APP by clicking that link and install on your mobile.

**Notifications Panel**

- General Alerts
- Specific Alerts
- E-WayBill Notifications
- GST Common Portal Alerts

# Login Options

Master User

- e-Waybill
- Consolidated EWB
- Reject
- Reports
- My Masters
- User Management
- Registration
- Update
- Grievance

Regular User

- e-Waybill
- Consolidated EWB
- Reject
- Reports
- My Masters
- User Management
- Update
- Grievance

## E-way Bill

- Generate
- Update
- Cancel
- Print

## Consolidated E-way Bill

- Generate
- Update
- Cancel
- Print

## Reject

- To Reject E-Way Bill generated by others

## MASTERS

- Products
- Clients
- Supplier
- Transporter
- Bulk Upload

## USER MANAGEMENT

- Create
- Freeze
- Update
- Change Password

## Registration

- For SMS
- For Android
- For GSP
- For API

## Update

- As Transporter
- My GSTIN from CP

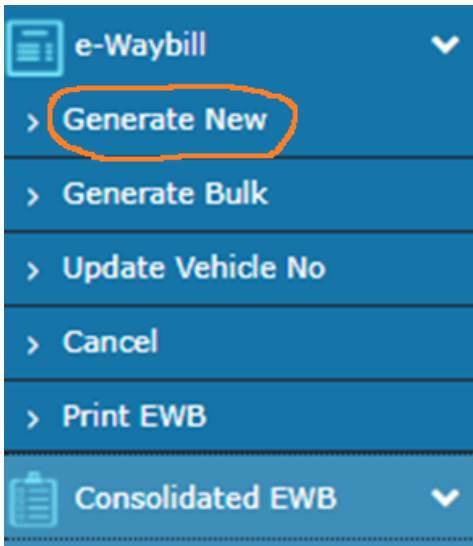
## Grievance

- Detention Report

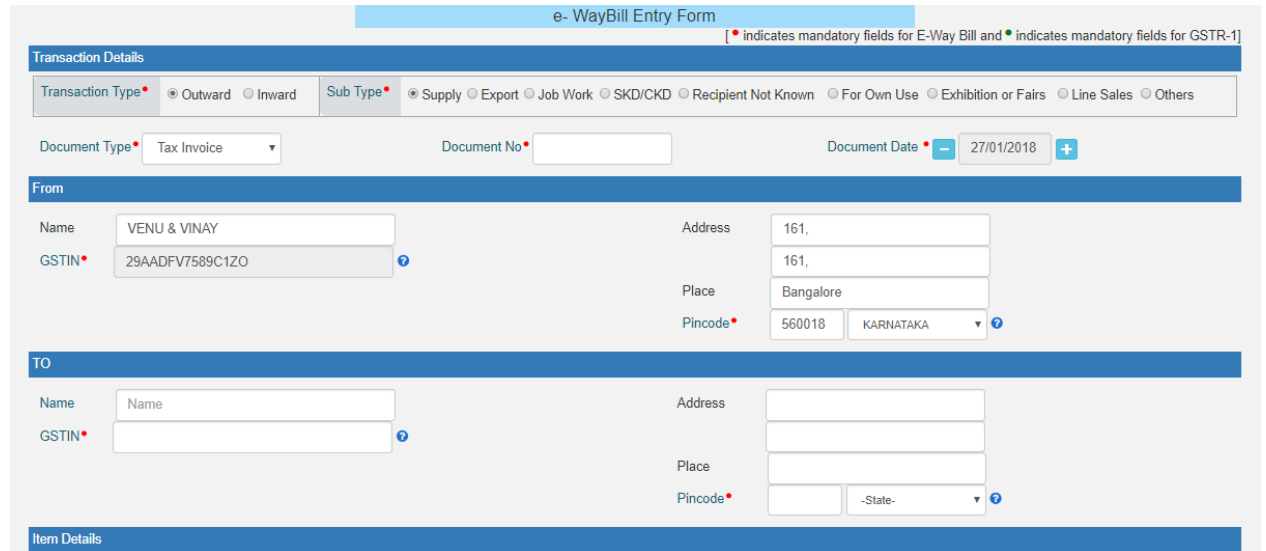
# e-way Bill Generation

# Options under e-way Bill

## A. Generating a new e-way bill



The image shows a vertical menu for the e-Waybill system. The menu items are: e-Waybill (with a dropdown arrow), Generate New (circled in orange), Generate Bulk, Update Vehicle No, Cancel, Print EWB, and Consolidated EWB (with a dropdown arrow).



The image shows the e-WayBill Entry Form. The form is titled "e-WayBill Entry Form" and includes a legend: "[ \* indicates mandatory fields for E-Way Bill and • indicates mandatory fields for GSTR-1]".

**Transaction Details**

Transaction Type:  Outward  Inward

Sub Type:  Supply  Export  Job Work  SKD/CKD  Recipient Not Known  For Own Use  Exhibition or Fairs  Line Sales  Others

Document Type: Tax Invoice (dropdown)

Document No: [ ]

Document Date: 27/01/2018 (calendar icon) [ + ]

**From**

Name: VENU & VINAY

GSTIN: 29AADFV7589C1ZO [ ? ]

Address: 161, [ ]

Place: Bangalore

Pincode: 560018 [ ] KARNATAKA (dropdown) [ ? ]

**TO**

Name: [ Name ]

GSTIN: [ ] [ ? ]

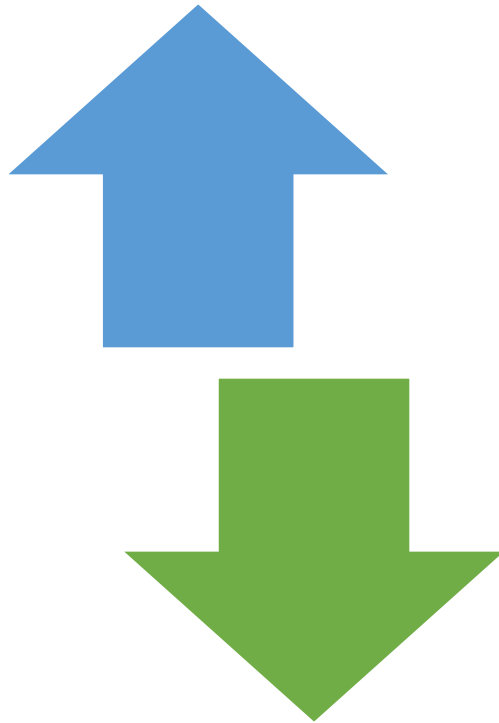
Address: [ ]

Place: [ ]

Pincode: [ ] -State- (dropdown) [ ? ]

**Item Details**

# Step 1: Transaction Type



## Outward

- Causing outwards movement of goods for supply or other than supply

## Inward

- Causing inward movement of goods for supply or other than supply



# Step 2: Select Sub Type

## Outward

- Supply
- Export
- Job Work
- SKD/CKD
- Recipient Not Known
- For Own Use
- Exhibition or Fairs
- Line Sales
- Others

## Inward

- Supply
- Import
- SKD/CKD
- Job work Returns
- Sales Return
- Exhibition or Fairs
- For Own Use
- Others

# Step 3: Select the Document type

The screenshot displays the 'e-WayBill Entry Form' interface. The 'Document Type' dropdown menu is open, showing the following options: Tax Invoice, Bill of Supply, Bill of Entry, Challan, Credit Note, and Others. The 'Tax Invoice' option is currently selected. The form also includes fields for Transaction Type (Outward/Inward), Sub Type (Supply/Export/Job Work/SKD/CKD/Recipient Not Known/For Own Use/Exhibition or Fairs/Line Sales/Others), Document No., Document Date (27/01/2018), and sections for 'From' and 'TO' details including Name, Address, Place, and Pincode. The 'Item Details' table at the bottom has columns for Product Name, Description, HSN, Quantity, Unit, Value/Taxable Value (RS), and Tax Rate(C+S+H+Cess).

- a. Tax Invoice
- b. Bill of supply
- c. Bill of entry
- d. Challan
- e. Credit note
- f. Others

# Step 4: Update Address

**Outward**

**Inward**

FROM address-auto-populated

FROM address-To be entered

TO address-To be entered

TO address auto-populated

Transaction Details: Transaction Type:  Outward  Inward; Sub Type:  Supply  Export  Job Work  SKD/CKD  Recipient Not Known  For Own Use  Exhibition or Fairs  Line Sales  Others

Document Type: Tax Invoice; Document No: [ ]; Document Date: 27/01/2018

**From**

Name: [ ]; GSTIN: [ ]; Address: 161, 4th main 7th [ ]; Place: Bangalore; Pincode: 560018, KARNATAKA

**TO**

Name: [ ]; GSTIN: [ ]; Address: [ ]; Place: [ ]; Pincode: [ ]

Transaction Details: Transaction Type:  Outward  Inward; Sub Type:  Supply  Import  SKD/CKD  Job work Returns  Sales Return  Exhibition or Fairs  For Own Use  Others

Document Type: Tax Invoice; Document No: [ ]; Document Date: 27/01/2018

**From**

Name: [ ]; GSTIN: [ ]; Address: [ ]; Place: [ ]; Pincode: [ ]

**TO**

Name: [ ]; GSTIN: [ ]; Address: 161, 4th main [ ]; Place: Bangalore; Pincode: 560018, KARNATAKA

# Step 5: Update Item Details

Item Details

Product Name	Description	HSN	Quantity	Unit	Value/Taxable Value (Rs.)	Tax Rate(C+S+H+Cess)			
<input type="text" value="Name"/>	<input type="text" value="Description"/>	<input type="text" value="HSN"/>	<input type="text" value="Quantity"/>	<input type="text" value="Unit"/>	<input type="text"/>	<input type="text"/>			
<input type="button" value="+"/>									
Total Amount/Taxable Amount	<input type="text"/>	CGST Amount	<input type="text"/>	SGST Amount	<input type="text"/>	IGST Amount	<input type="text"/>	CESS Amount	<input type="text"/>

## Item details

Product Name

Description

HSN

Qty

Units

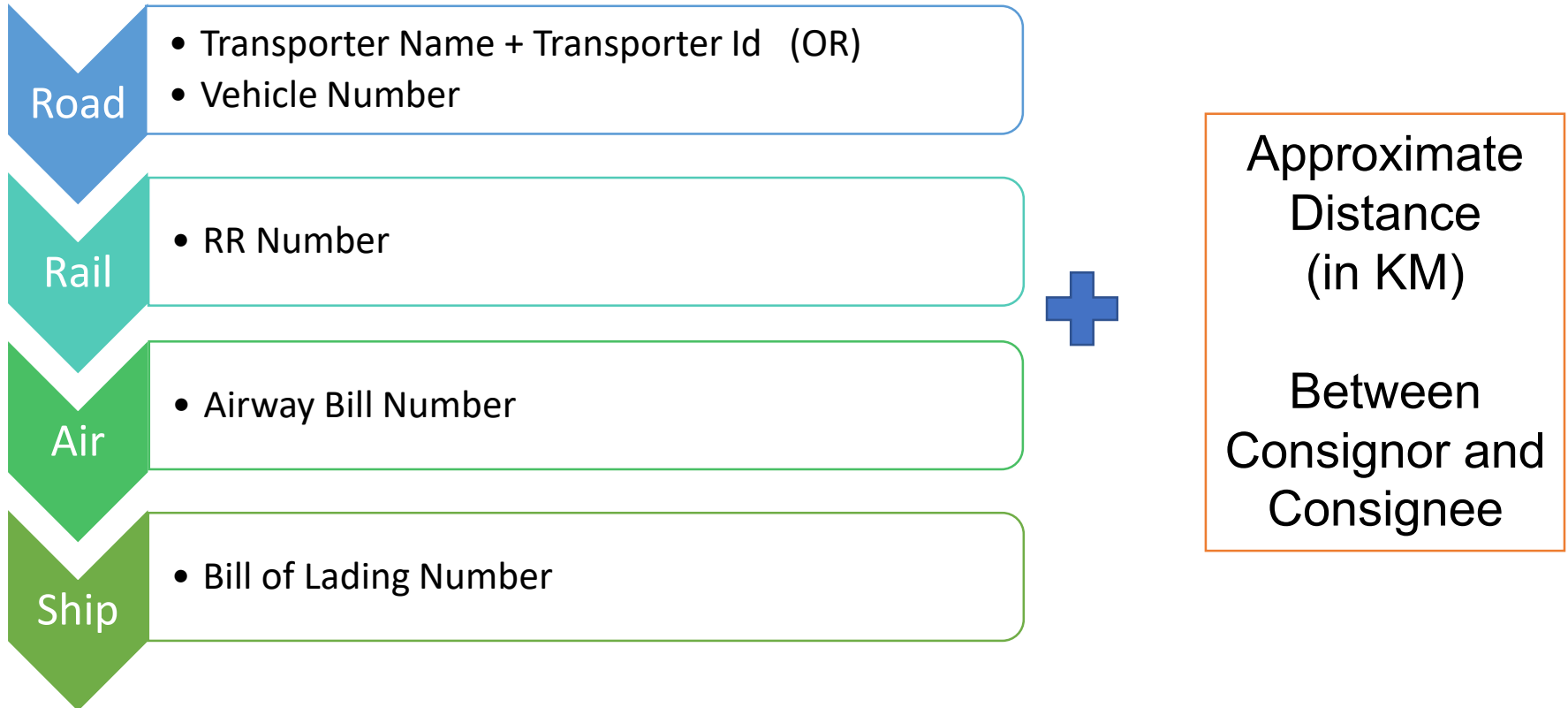
Taxable Value

Tax Rate

Tax Amount



# Transportation : Mode + Details to furnish



# On Screen View

**Transporter Details**

Mode •  Road  Rail  Air  Ship

Transporter Name

Transporter ID •  ?

Transporter Doc. No. & Date  - 26/01/2018 +

← OR →  
?

Approximate Distance (in KM) •

**Part - B**

Vehicle No. •


# Submission and generation

**E - WAY BILL SYSTEM**

GSTIN :  - Legal Name :  - User : Tax Payer

Print e-Way Bill / Slip

**e-Way Bill**



E-Way Bill No: **1910 1286 2596**  
E-Way Bill Date: **16/01/2018 04:16 PM**  
Generated By:   
Valid From: **16/01/2018 04:16 PM**  
Valid To: **17/01/2018 04:16 PM**

**Part - A**

GSTIN of Recipient **GSTIN : URP**  
Place of Delivery **,KARNATAKA-560098**  
Invoice /Challan No. **1234**

**Part - A**

GSTIN of Recipient **GSTIN : URP Vinutha**  
Place of Delivery **,KARNATAKA-560098**  
Invoice /Challan No. **1234**  
Invoice /Challan Date **16/01/2018**  
Value of Goods **₹ 58000**  
HSN Code **9609**  
Reason for Transportation **Outward - Supply**  
Transport No. & Name  
Transport Doc. No. & Date

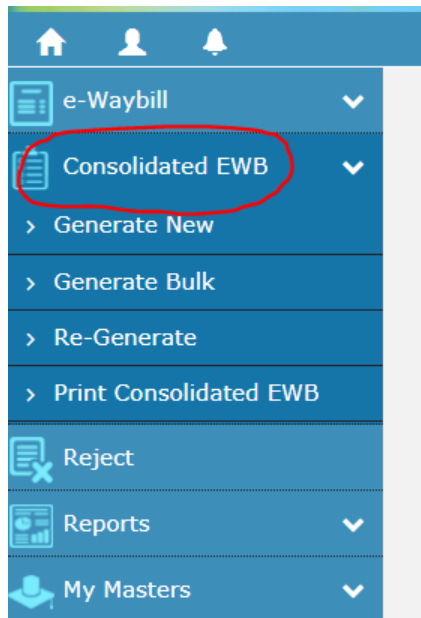
**Part - B**

Mode	Vehicle No / Transport No	From	Entered Date	Entered By	CEWB No.
Road	KA04HE7589		16/01/2018 04:16 PM	<input type="text"/>	0

# Consolidate of Multiple eWay Bills



# To generate consolidated e-way bill



Consolidated E-Way Bill Form

Mode  Road  Rail  Air  Ship

From State: KARNATAKA

Vehicle Starts From: Place

Vehicle No.   
(Format: AB12AB1234 or AB12A1234 OR AB121234 or ABC1234)

E-Way Bill No (Press tab after entering eway bill no to populate bill details)	E-Way Bill Date	Generated By	Inv. No. and Date	Inv. Amount	Source	Destination	Delete
<input type="text" value="ewb no."/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

# Json Upload

# Login and Click Generate Bulk

e-Waybill

- > Generate New
- > **Generate Bulk**
- > Update Part B/Vehicle
- > Extend Validity
- > Cancel
- > Print EWB



### Bulk Upload & Generate Eway Bill

Upload Json File (Max 1MB)  No file chosen



29AMRPV8729L1Z1-NIC TESTING 2

### Bulk Upload & Generate Eway Bill


Upload Json File  No file chosen


SINo	Supply Type	Doc No	Doc Date	Other Party Gstin	Supply State	Vehicle No	No of Items	Eway Bill No	Bill Generated Date	Errors
1	IN	34rf	02/04/2016	29AAACG0569P1Z3	CHANDIGARH		2	191000001239	20/09/2017	
2	IN	34rf	02/04/2016	29AAACG0569P1Z3	CHANDIGARH		2	151000001240	20/09/2017	

<http://164.100.80.111/ewbnat3/Others/FormatDownload.aspx>


## Bulk Generation Attributes & Tools


### Attributes

E-Waybill Attributes 


Consolidated E-Waybill Attributes 


### Sample JSON Files

E-Waybill JSON Format 

Consolidated E-Waybill JSON Format 

### JSON Preparation Tools

E-Waybill JSON Preparation 

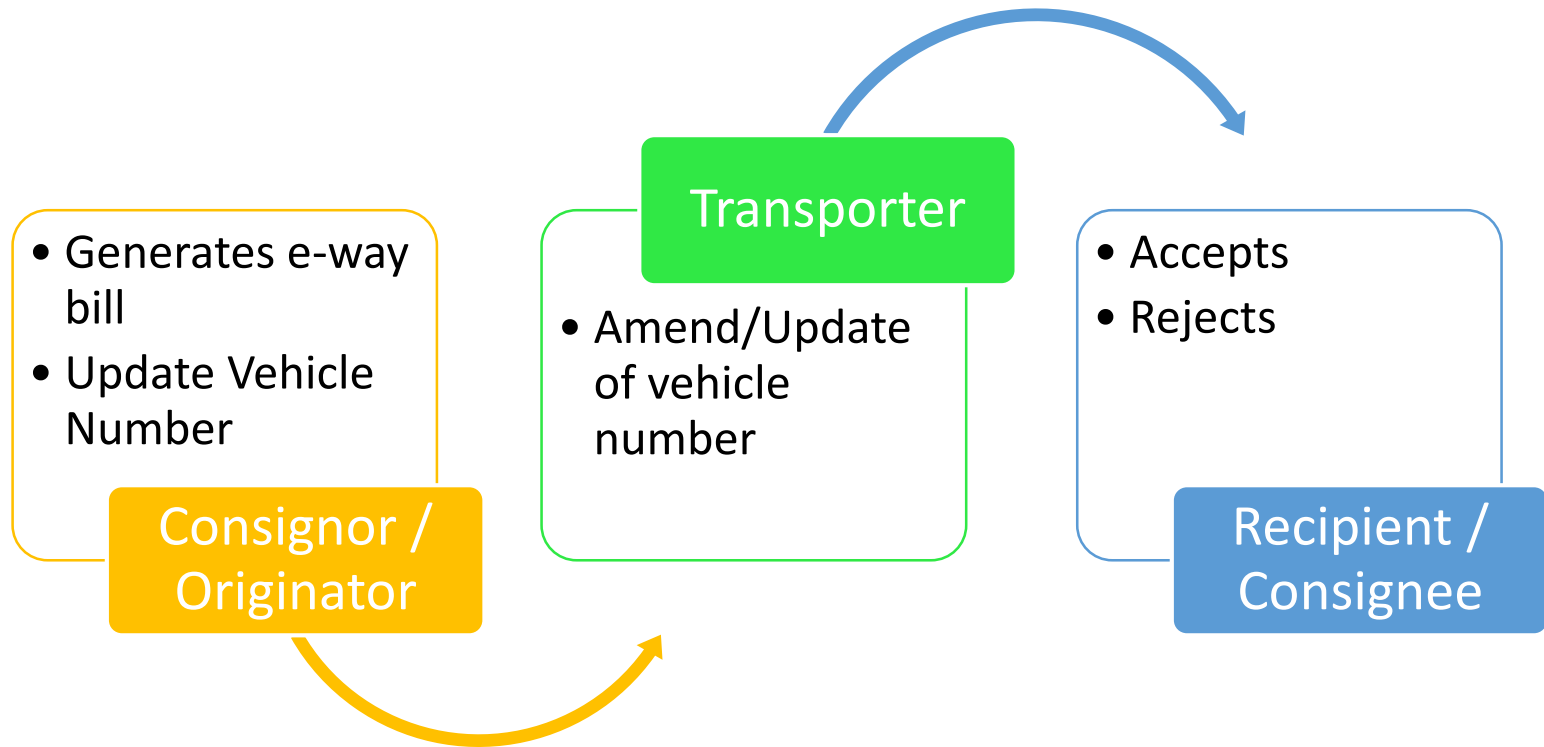
Consolidated E-Waybill JSON Preparation 

Masters JSON Preparation 

# Mistakes while generating e-Way Bills

- 'Total of Tax Values of SGST, CGST, IGST and Cess' are being entered more than 'Value/Taxable Value' of the product.
- Abnormal value is being entered for 'Value / Taxable Value', that is, more than ₹ 50.00 Crores and so.
- GSTIN of the other party is being entered wrongly.
- PIN Codes are being entered wrongly.
- the HSN codes are being entered wrongly.

# E-way bill Access



# Update by Transporter

# E-way bill without Vehicle Number

## Generated by Supplier

Transporter Details

Mode:  Road  Rail  Air  Ship

Approximate Distance (in KM):

Transporter Name:

Transporter ID:

Transporter Doc. No. & Date:

← OR →

Part - B

Vehicle No.:

**Part - A Slip**

Unique No. 1810 1423 1270

Entered Date 28/01/2018 12:33 PM

Entered By [REDACTED]

Valid From: **Not Valid for Movement as Part B is not entered**

**Part - A**

GSTIN of Recipient **GSTIN : [REDACTED] SOLUTIONS PRIVATE LIMITED**

Place of Delivery **SBM Colony, BSK 1st stage, KARNATAKA-560050**

Invoice /Challan No. **test/02**

Invoice /Challan Date **28/01/2018**

Value of Goods **₹ 100**

HSN Code **4817**

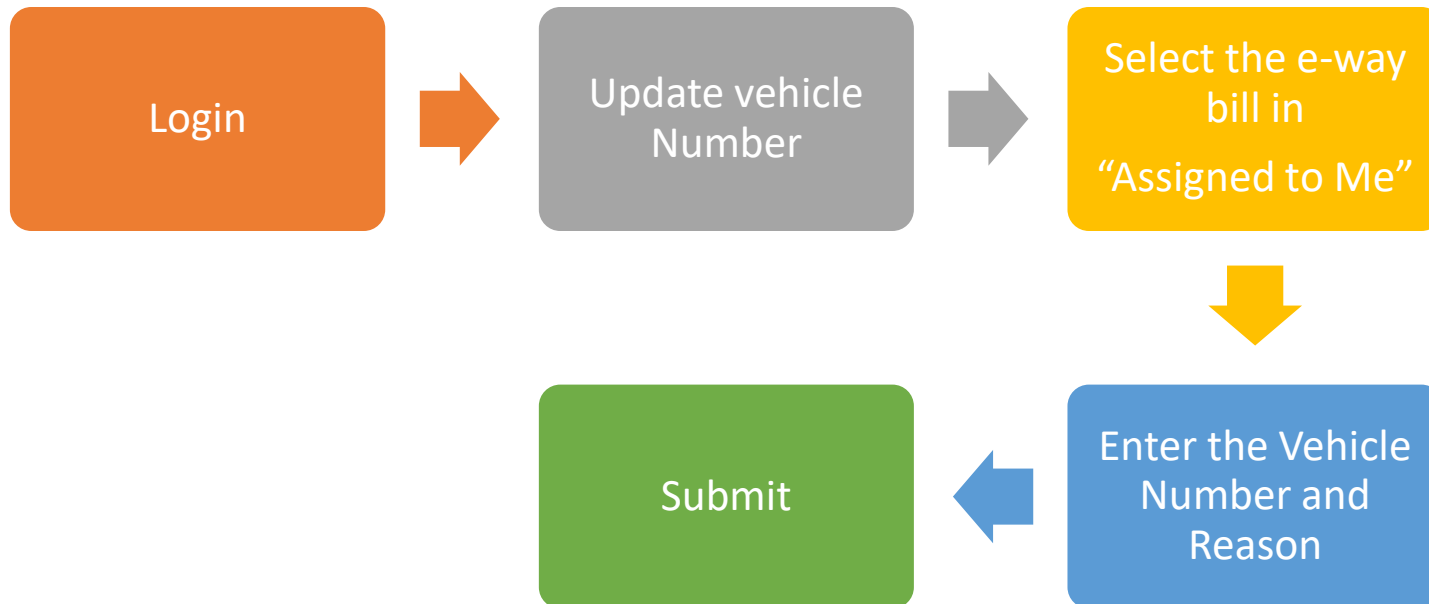
Reason for Transportation **Outward - For Own Use**

Transport No. & Name [REDACTED] & [REDACTED]

Transport Doc. No. & Date



# Transporter- Updating of Vehicle no.



# Transporter- Updating of Vehicle Number.

e-Waybill

- > Generate New
- > Generate Bulk
- > Update Vehicle No
- > Cancel

GSTIN :29AFZPG8261M1ZE - Legal Name : Venugopal Gella - User : Transporter

### Update Vehicle Number

Show e-Way Bill By:  e-Way Bill No  Generated by me(Date)  Assigned to me(GSTIN)

Enter EWB Generator GSTIN

---

GSTIN :29AFZPG8261M1ZE - Legal Name : Venugopal Gella - User : Transporter

### Update Vehicle Number

Show e-Way Bill By:  e-Way Bill No  Generated by me(Date)  Assigned to me(GSTIN)

Enter EWB Generator GSTIN

	Unique No/Eway Bill No & Date	Generated By	Doc No/Date	From Place	To Place
Select	131014230537 28/01/2018 12:21:00 PM	Bangalore	test/01 - 28-01-2018	Bangalore,560018	SBM Colony, BSK 1st stage,560050
Select	181014231270 28/01/2018 12:33:00 PM	Bangalore	test/02 - 28-01-2018	Bangalore,560018	SBM Colony, BSK 1st stage,560050

# Transporter- Updating of Vehicle no.

Show e-Way Bill By:  e-Way Bill No  Generated by me(Date)  Assigned to me(GSTIN)

Enter EWB Generator GSTIN:

**Vehicle Updation For The EWB No:181014231270**

From: \_\_\_\_\_,161,4th main 7th cross  
chamrajpet,Bangalore,560018,KARNATAKA

To: \_\_\_\_\_,Smiron Arcade 28/58,3rd floor 2nd main,SBM  
Colony, BSK 1st stage,560050,KARNATAKA

**Update Part-B**

Mode Of Transport:  Road  Rail  Air  Ship

Vehicle No\*:

Place of Change\*:

State of Change\*:

Reason\*:

Trans Doc No.:


**Update All the Changes**



## Updated eWay Bill

Print e-Way Bill / Slip

**e-Way Bill**



E-Way Bill No: 1810 1423 1270

E-Way Bill Date: 28/01/2018 12:33 PM

Generated By: \_\_\_\_\_

Valid From: 28/01/2018 12:38 PM

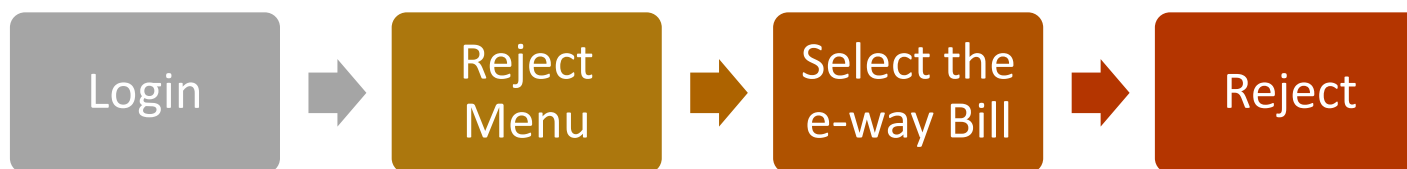
Valid Till: 29/01/2018 12:38 PM

**Part - A**

GSTIN of Recipient	GSTIN : _____ BUSINESS SOLUTIONS PRIVATE LIMITED
Place of Delivery	SBM Colony, BSK 1st stage,KARNATAKA-560050
Invoice /Challan No.	test/02
Invoice /Challan Date	28/01/2018

# Rejection by Recipient

# Recipient- Rejection



GSTIN :29AADCV5750C1ZB - Legal Name : VNV BUSINESS SOLUTIONS PRIVATE LIMITED - User : Tax Payer

Reject E- Way Bill generated by others

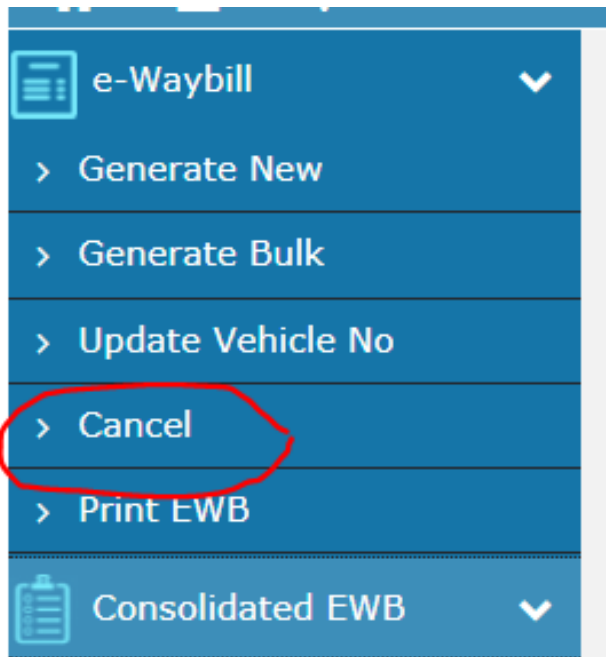
Select Date  Submit Exit

Check For Reject	EWB No. / Date	Other Party GSTIN / Name	Trn. Type	Doc. No. / Dt	Amt.	Tax.
<input checked="" type="checkbox"/> 181014231270	181014231270 28/01/2018 12:33:00 PM	161,4th main 7th cross chamrajpet,Bangalore,560018	Outward	test/02 - 28-01- 2018	100.00	0.00

Reject

# Cancellation of e-way Bill

# Cancellation by Consignor / Originator



A screenshot of a web form titled 'Cancel e-Way Bill'. At the top, it displays user information: 'GSTIN :29aadfv7589c1zo - Legal Name : VENU & VINAY - User : Tax Payer'. The form has a light blue header with the title 'Cancel e-Way Bill'. Below the header, there is a label 'Enter e-Way Bill No.' followed by a text input field. To the right of the input field are two buttons: a blue 'Go' button and a red 'Exit' button.

# Select reason and click on 'cancel'

Mode	Vehicle No / Transport No	Cancelled By	CEWB
Road	KA04HE7589	V7589.c	0

Select Reason - Select Reason -

Remarks

Cancel Exit

Duplicate  
Order Cancelled  
Data Entry mistake  
Others

Cancel e-Way Bill

Enter e-Way Bill No. 191012862596

Go Exit

**e-Way bill Cancelled Successfully!!**



# Cancelled

**E - WAY BILL SYSTEM**

GSTIN :29aadfv7589c1zo - Legal Name : VENU & VINAY - User : Tax Payer

Print e-Way Bill / Slip

**e-Way Bill**



E-Way Bill No: **1910 1286 2596**

E-Way Bill Date: **16/01/2018 04:16 PM**

Generated By: **29aad fv758 9c1zo - VENU & VINAY**

E-Way Bill No: **1910 1286 2596**

E-Way Bill Date: **16/01/2018 04:16 PM**

Generated By: **29aad fv758 9c1zo - VENU & VINAY**

Valid From: **16/01/2018 04:16 PM**

Valid To: **17/01/2018 04:16 PM**

**Part - A**

GSTIN of Recipient **GSTIN : URP Vinutha**

Place of Delivery **,KARNATAKA-560098**

Invoice /Challan No. **1234**

Invoice /Challan Date **16/01/2018**

Value of Goods **₹ 58000**

HSN Code **9609**

Reason for Transportation **Outward - Supply**

Transport No. & Name

Transport Doc. No. & Date

**Part - B**

Mode	Vehicle No / Transport No	From	Entered Date	Entered By	CEWB No.
Road	KA04HE7589		16/01/2018 04:16 PM	aadv7589.c	0

# Utilities

SMS / API / GSP

# User Management

# Create Sub User

User Management

- Create Sub-User
- > Freeze Sub-User
- > Update Sub-User
- > Change Password



User Creation	
Suffix Login ID *	<input type="text"/> <input type="button" value="Check"/>
Login ID	
Name of the user *	<input type="text"/>
Designation *	<input type="text"/>
Mobile *	<input type="text"/>
Email ID	<input type="text"/>
Enable the user to generate E-Way Bill for	<input checked="" type="radio"/> All Offices <input type="radio"/> Particular Office
Select Office	- Select Office - <input type="button" value="v"/>
Enable E-Way Bill generation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable Consolidated E-Way Bill generation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable E-Way Bill rejection	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable report generation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable updating masters	<input checked="" type="radio"/> Yes <input type="radio"/> No

# Freeze Sub User

- Once a sub-user is frozen, he/she won't be able to login E-way bill portal.

The screenshot shows a web interface for the 'E - WAY BILL SYSTEM'. At the top, it displays the system name and the user '29AAACL2836L1Z8-LAWREL NAVIGATION MAURITIUS LTD'. The main section is titled 'User Freeze' and contains a form with the following fields and options:

User Freeze	
Login ID	LAWREL123_MADI
Name of the user	MADI
Designation	ASD
Mobile	9898989898
Email ID	ASD@EMAIL.COM
Enable the user to generate E-Way Bill for	<input checked="" type="radio"/> All Offices <input type="radio"/> Particular Office
Select Office	- Select Office -
Enable E-Way Bill generation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable Consolidated E-Way Bill generation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable E-Way Bill rejection	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable report generation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable updating masters	<input checked="" type="radio"/> Yes <input type="radio"/> No
<input type="button" value="Freeze"/> <input type="button" value="Exit"/>	

# Update Sub User

Same like user creation, you can change the options / facilities provided to the users

The screenshot shows a web interface for the 'E - WAY BILL SYSTEM'. At the top, it displays the system name and the user '29AAACL2836L1Z8-LAWREL NAVIGATION MAURITIUS LTD'. The main section is titled 'User Freeze' and contains a form with the following fields and options:

User Freeze	
Login ID	LAWREL123_MADI
Name of the user	MADI
Designation	ASD
Mobile	9898989898
Email ID	ASD@EMAIL.COM
Enable the user to generate E-Way Bill for	<input checked="" type="radio"/> All Offices <input type="radio"/> Particular Office
Select Office	- Select Office -
Enable E-Way Bill generation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable Consolidated E-Way Bill generation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable E-Way Bill rejection	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable report generation	<input checked="" type="radio"/> Yes <input type="radio"/> No
Enable updating masters	<input checked="" type="radio"/> Yes <input type="radio"/> No
<input type="button" value="Freeze"/> <input type="button" value="Exit"/>	

# Change Password

A user shall change his login password under this option.

Once the user clicks on sub option change password under the option user management , the following screen is displayed.



The screenshot displays the 'E - WAY BILL SYSTEM' interface. At the top, the system name is shown in a blue header. Below it, the user ID '29BQSPA3829E1Z2-Tanuja' is visible. The main heading of the form is 'Change Password'. The form contains four input fields: 'User Name' (pre-filled with 'NIC123'), 'Enter Existing Password', 'Enter New Password', and 'Re-Enter New Password'. At the bottom of the form, there are two buttons: a blue 'Submit' button and a red 'Exit' button.

# Reports



# Reports

## My EWB Reports

- Outward Supplies
- Inward Supplies
- CEWB Generated by Me
- Cancelled EWBs
- Rej. EWBs by Me
- Assigned for Transporters

## Others EWB Reports

- Generated by Others
- Rej. EWBs by Others
- Ass.to me for Transport

## Master Reports

- My Masters
- EWB Masters

# Outward Supplies Report

Outward Supplies

Select EWB.Generated Date

EWB.No & Date	Supply Type	Doc. No & Date	Other Party GSTIN.	Transporter Details	TO GSTIN Info	Status & Other Party Rejected Status
231014230537	Outward	test/01	29ABCCV5750C1ZX	29AABCX0892K1ZK	30CPDCV5750C1ZB- Almighty BUSINESS SOLUTIONS	Cancelled &

# Inward Supplies Report

My Masters Report

Select EWB.Generated Date

# Consolidated eWAY Bill Generated

Cons.EWB Generated by Me

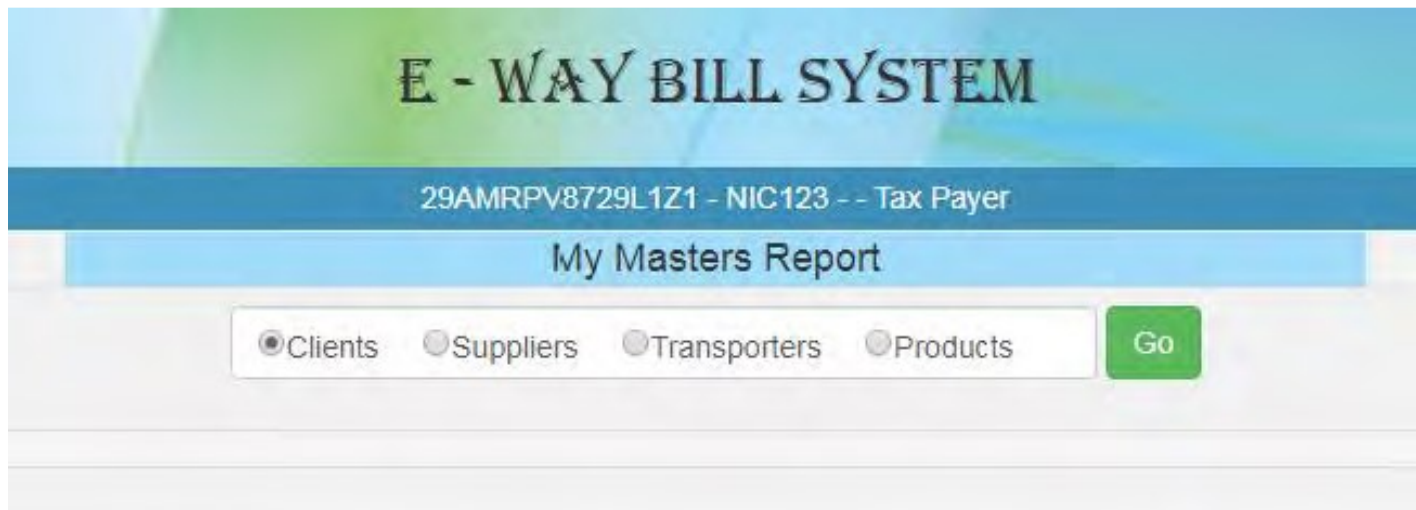
Select Date

# Other Reports

- Cancelled EWBs
  - This will list the e-Way Bills cancelled by the user
- Rej. EWBs :
  - This will list the e-Way Bills rejected by the other party
- Assigned for Transporters
  - This will list out all the e-way bill transporter wise & their status

# My Masters

- This generates the list of master entries under different categories



The screenshot shows the 'E - WAY BILL SYSTEM' interface. At the top, the system name is displayed in a serif font. Below it, a dark blue bar contains the user ID '29AMRPV8729L1Z1 - NIC123 - - Tax Payer'. The main heading 'My Masters Report' is centered in a light blue bar. Below this, a form contains four radio button options: 'Clients' (selected), 'Suppliers', 'Transporters', and 'Products'. A green 'Go' button is positioned to the right of the form.

# Add Registered Client

## Customers Master



GST Registered  GST Unregistered

Customer GSTIN

ENTER GSTIN

Submit

Exit

Customer GSTIN	Customer Name	Address	Address	Place	Pincode	Delete
2L.....0C1ZB	..... SOLUTIONS PRIVATE LIMITED	{.....}	3rd floor2nd main	SBM Colony, BSK 1st stage	560050	
37AAACU2414K1ZE	AXIS BANK LIMITED	Ground Floor, D No. 59A 1 7, Matha Towers	Ring Road	Near Benz Circle, Vijayawada	520008	

# Add Un registered Client

**Customers Master**

GST Registered  GST Unregistered

State *	<input type="text" value="-State-"/>
Name *	<input type="text" value="Name"/>
Address	<input type="text" value="Line 1"/>
	<input type="text" value="Line 2"/>
Place	<input type="text" value="Place"/>
PIN Code: *	<input type="text" value="PIN Code"/>
Mobile Number. *	<input type="text" value="Mobile No."/>
Email	<input type="text" value="Email"/>
Approximate Distance (in KM)	<input type="text"/>

# Add Products

Product Master									
<b>Basic Details</b>									
Product Name *	<input type="text"/>								
Measurement Unit *	<input type="text" value="-Unit-"/>								
Description*	<input type="text"/>								
<b>HSN Details</b>									
HSN Code *	<input type="text"/>	<input type="button" value="Search"/>							
HSN Name	<input type="text"/>								
<b>Enter rate of tax as applicable for your business</b>									
CGST*	<input type="text"/>	SGST*	<input type="text"/>	IGST*	<input type="text"/>	Cess*	<input type="text"/>	Cess Advol*	<input type="text"/>
<input type="button" value="Submit"/>					<input type="button" value="Exit"/>				



# SMS Registration

# SMS : User Creation

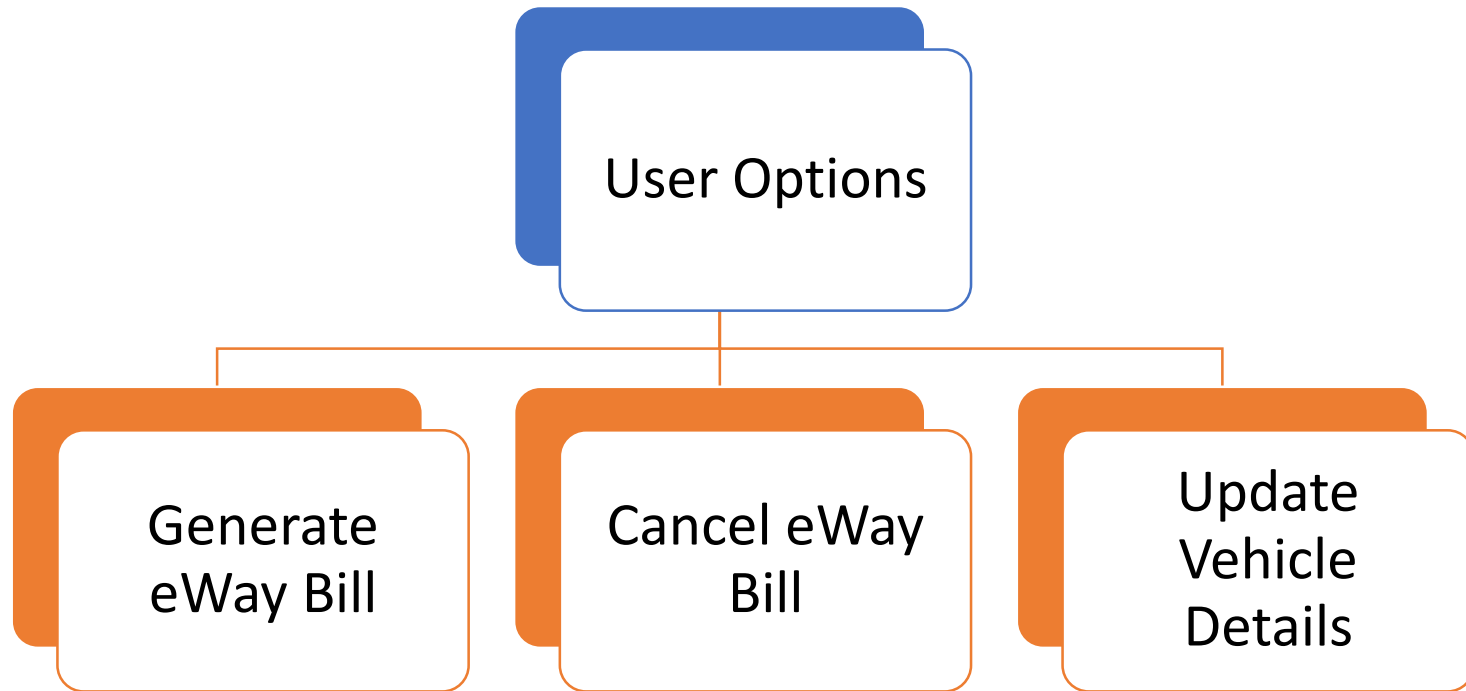
Once user selects option 'for SMS' under main option 'Registration', following screen is displayed.

The user needs to verify the OTP received on his/her registered mobile number.

The system validates the OTP and directs the user to the following screen.

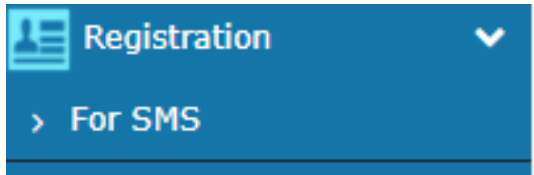
User ID	Mobile
test_usr1	8123775028
test_usr2	8123775028
test_usr3	8123775028

# e-Way Bill system : SMS Activities



# Mobile Number Registration

http://164.100.80.180/ewbnat9/Account/SMSReg.aspx



SMS Registration

This option is used to register your mobile number for using all options under e-Waybills by sending SMS to the e-Waybill system. Only one mobile number can be registered against each user. Also, once registered the same mobile number cannot be used to register for any other user. Note: Refer the user manual in the website.

Mail ID	<input type="text" value="****lr@vnm.ca"/>	
Mobile Number of main user	<input type="text" value="*****70"/>	<input type="button" value="Send OTP"/>
Enter OTP	<input type="text"/>	<input type="button" value="Verify OTP"/>

# Pre-requisite

- Opt Registration and 'for SMS' option.
- The tax payer/transporter can register maximum 2 mobile numbers for the m-Way Bill purpose

## **Format of SMS request to SMS to :97319 79899**

*EWBG*

*TranType*

*RecGSTIN*

*DelPinCode*

*InvNo*

*InvDate*

*TotalValue*

*HSNCode*

*ApprDist Vehicle*

*Vehicle*

(Space should be there between these parameters)

# Terms Definition

EWBG	- e-Way Bill Generate Key Word – It is fixed for generation
TranType	- Transaction Type -Refer to the Code list
RecGSTIN	- Recipient's GSTIN. If it not there, then URP for 'UnRegistered Person'
DelPinCode	- PIN Code of Place of Delivery of Goods
InvNo goods	- Invoice or Bill Number of the document of supplier of goods
InvDate	- Invoice or Bill Date of the document of supplier of goods
TotalValue	- Total Value of goods as per Invoice/Bill document in Rs.
HSNCode	- HSN Code of the first Commodity
ApprDist consignee being moved	- Approximate distance in KMs between consignor and Vehicle Number in which the goods is
Vehicle	- Vehicle Number in which the goods is being moved



# Transaction – Sub Type

OSUP – Outward Supply  
OEXP – Outward Export,  
OJOB – Outward Job Work,  
OSCD – Outward SKD/CKD,  
ORNK – Outward Recipient  
Not Known  
OFOU – Outward For Own  
Use,  
OEOF – Outward Exhibitions  
& Fairs  
OLNS – Outward Line Sales,  
OOTH – Outward Others

ISUP – Inward Supply,  
IIMP – Inward Import,  
ISCD – Inward SKD/CKD,  
IJWR – Inward Job Work  
Returns,  
ISLR – Inward Sales Returns,  
IEOF – Inward Exhibitions &  
Fairs  
IOTH – Inward Others

# Sample : SMS to 9731979899

EWBG OSUP 29AABCX0892K1ZK 560012 546  
10/09/2017 750.00 1001 234 KA12AB1234

This request is to generate the E-Way Bill for outward Supply of goods, with HSN 1001, to recipient with GSTIN 29AABCX0892K1ZK, Invoice/Bill No 546 dtd: 10/09/2017 of value Rs 75000.00 to deliver at pin code 560012 through vehicle KA12AB1234 and distance of 234 KMs

# Response

Eway bill generated successfully. E-Way Bill No:  
171000000144 and date is 28-01-2018 19:39:00

# Cancel the E-WayBill

- Tax Payer or Transporter

# Format of SMS request

**EWBC EWB\_NO**

- EWBC – E-Way Bill Cancellation Key Word – It is fixed for Cancellation
- EWBNo - 12 digits E-Way Bill Number, which has to be cancelled

# Sample Example

Particulars	Explanation
Message	EWBC 120023450123
SMS to	97319 79899
Explanation	This request is to cancel the e-way bill with EWB No 120023450123
Reply Message	e-way bill is cancelled successfully

# Update the Vehicle details

- Tax Payer or Transporter

# Format of SMS request

**EWBV EWB NO Vehicle ReasCode**

EWBV – e-Way Bill Vehicle Updating Key Word – It is fixed for vehicle updation

EWBNo - 12 digits E-Way Bill for which the new vehicle has to be added

Vehicle - New Vehicle number for the movement of goods

ReasCode - Reason Code to indicate why the vehicle number is being added.



# Parameter Description with Codes

Parameter	Description	Values/Codes
EWBV	E-Way Bill Vehicle Update	Fixed
EWBNo	E-Way Bill Number	12 digit numeric value
Vehicle	Vehicle Number which will carry the goods	AB12AB1234 or AB12A1234 or AB121234 or ABC1234 Format
ReasCode	Reason for changing the vehicle	FST – First Vehicle, BRK – Break Down, TRS – Transshipment, OTH – Others

# Sample Example

Particulars	Explanation
Message	EWBV 120023450123 KA12BA1234 BRK
SMS to	97319 79899
Explanation	This request is to update the new vehicle number to the existing E-Way Bill due to break down of previous vehicle
Reply Message	Vehicle details updated successfully and date is 19/12/2017

# Best Practices

# Update your Clients/Customers and Suppliers

The tax payer has been facilitated on the e-Way Bill system to create onetime master details of his/her customers and suppliers by just entering the GSTIN.

This helps in easily populating the customers and suppliers details by the system, just by typing his/her name at name field while generating the e-Way Bills.

This avoids the mistakes in GSTIN, Place, State and PIN codes of customers or suppliers.

# Update Products

The tax payer can create his/her product masters by entering the product details like name, HSN, rate of tax, etc.

So that the product details are auto populated by the system by just typing the 2-3 chars of product name.

This avoids the mistakes in HSN code, rate of tax, UQC, etc.

# Manage sub-users carefully

Some of the tax payers may not operate directly themselves always and also they may have multiple additional places from where they need to generate the e-way bills for movement of goods.

To achieve this, the tax payers can create the sub-users to manage the e-way bill system depending upon the requirements.

The different roles can also be assigned to these users.

However, the tax payers should take care while generating these users. Whenever, the employees / operators / managers change, he/she should change the password or freeze the account from miss-utilising the same.

# Register for other facilities carefully

- SMS based and Android based e-Way Bill
  - SMS based E-way Bill has to be generated carefully to avoid mistakes while typing the parameters.
- Registration to work as a transporter.
  - This registration as transporter facilitates the tax payers to generate the e-Way Bill for other parties as a transporter.

# API Interface

- Best method for the large tax payers, who generate the large number of e-Way Bills, is API interface.
- This is site-to-site integration of the systems for e-way Bill generation. In this method, the tax payer system will directly request the E-way Bill system while generating invoice in his system and get the e-Way Bill number.
- This can be printed on the Invoice document and movement of the goods can be started.
- This avoids duplicate data entry and eliminates complete data entry mistakes. To use this facility, the tax payers have to request the department for this service



**Thank You**

venu@vnuv.ca

Indirect Taxes Committee

The Institute of Chartered Accountants of India

✉ idtc@icai.in [www.idtc.icai.org](http://www.idtc.icai.org); [www.icai.org](http://www.icai.org)

