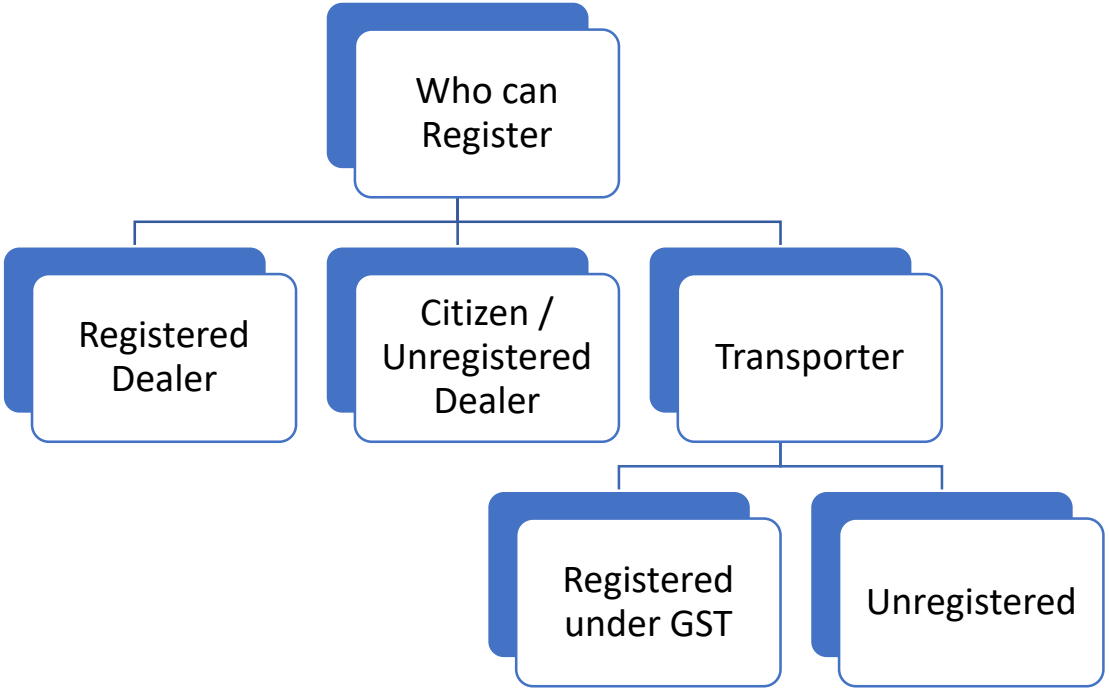
E – Way Bill

http://ewaybill.nic.in

Agenda

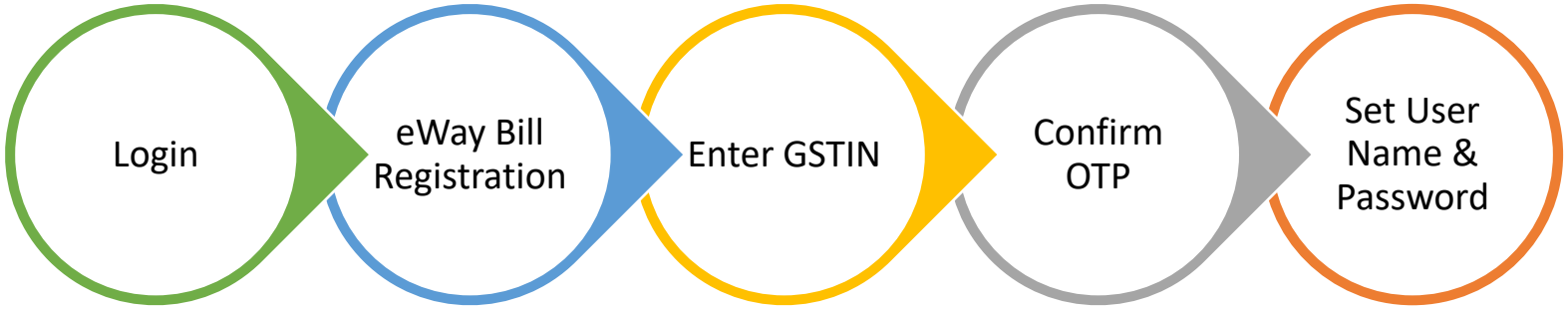
- Registration
- e-Way Bill
  - Generation
  - Modification
  - Cancellation
  - Rejection
  - Acceptance
- Utilities
  - SMS
  - API
  - Json

Who can Register and use e-way bill Portal



Registration: Regular Dealer

Process


Login
eWay Bill Registration
Enter GSTIN
Confirm OTP
Set User Name & Password

Step 1: Login – eWay Bill Reg

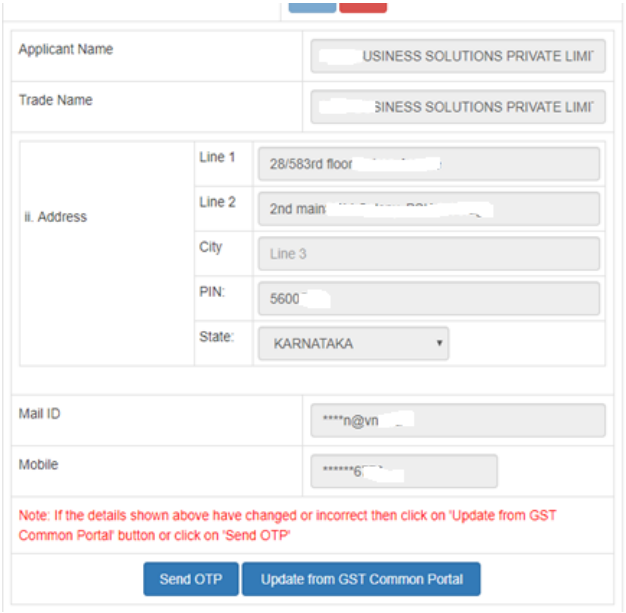
www.ewaybill.nic.in

Step 2: Click on e-way bill registration for first time GSTIN registration on the e-way bill portal

Step 3: Enter the GSTIN Number and Click on “Go” to submit the request

Step 4: Validate & Update Details

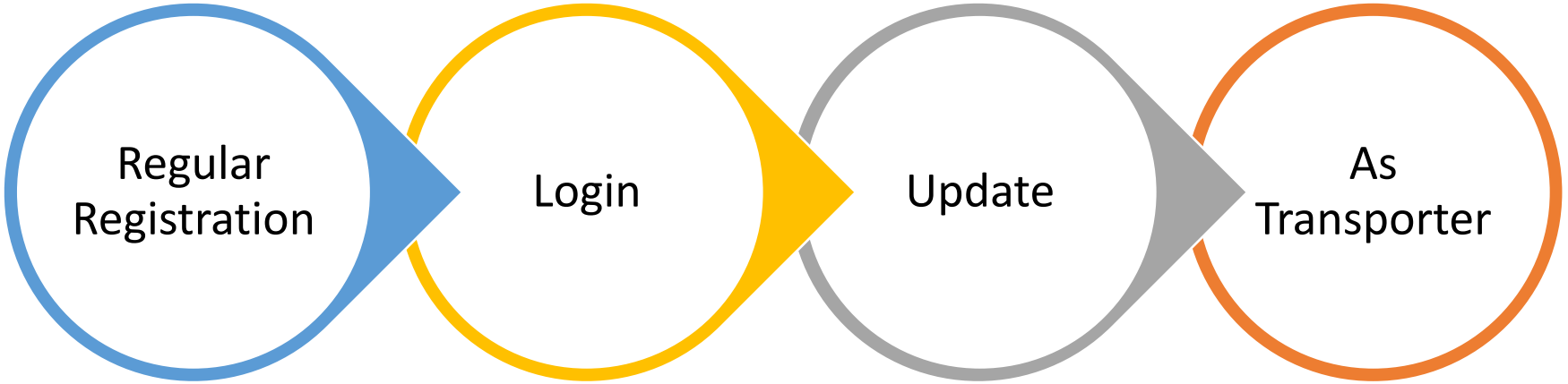
Step 5: Click on Send OTP & Verify OTP



Step 6: Set User Name & Password of user choice

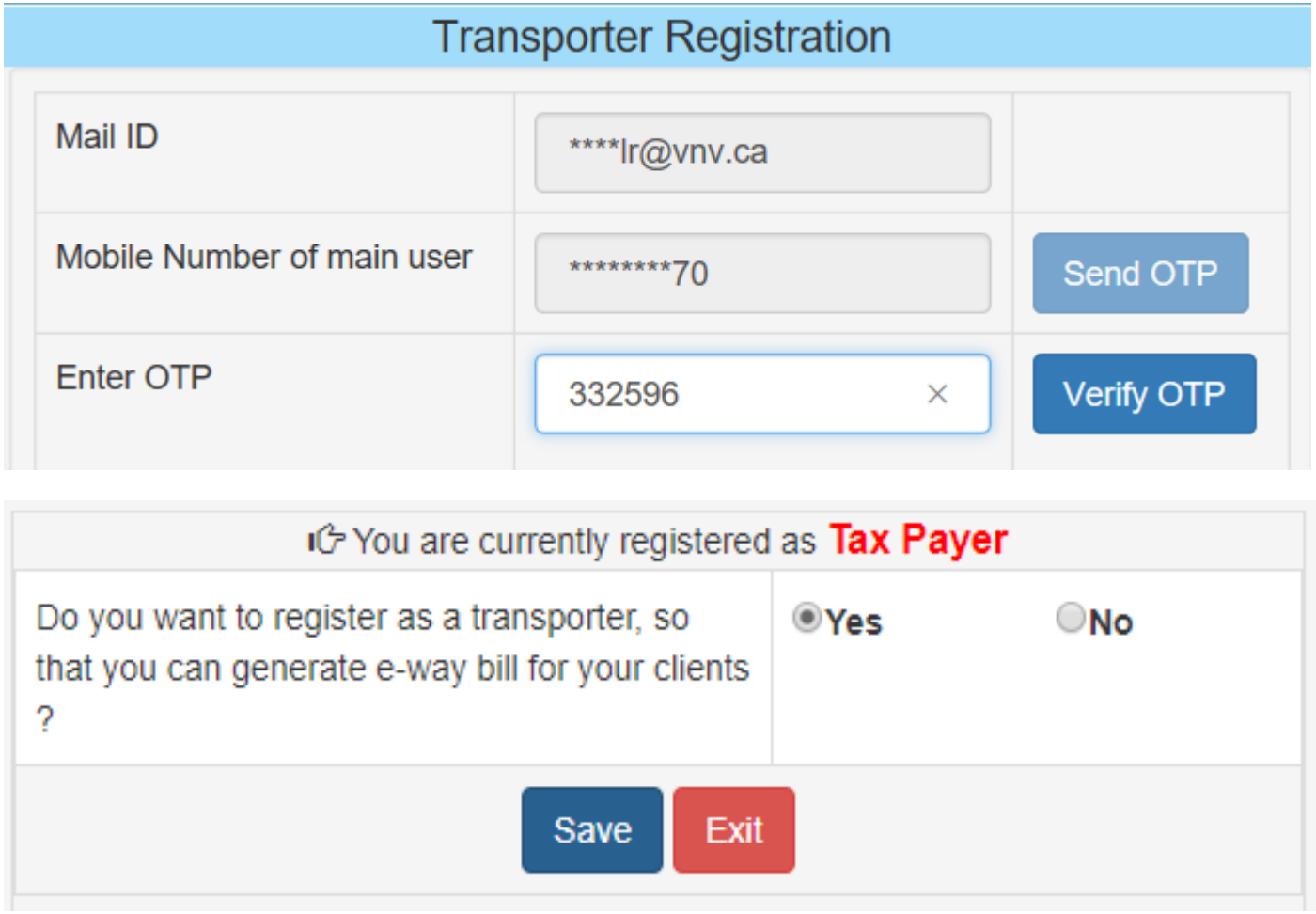
Registration: Registered Transporters

Process

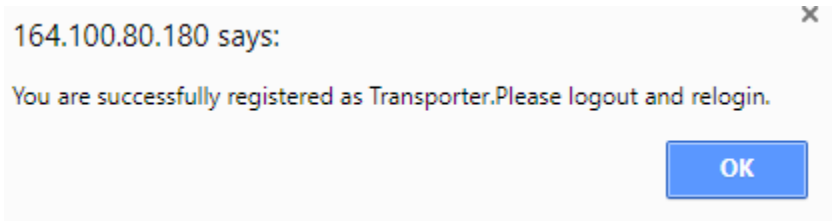

Regular Registration
Login
Update
As Transporter

Update
As Transporter
My GSTIN from CP

Transporter Registration



Confirmation



Registration: Unregistered Transporters

Process

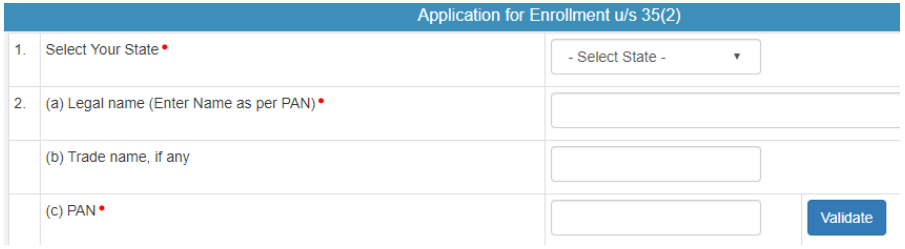
Login
Enrollment for transporters
Enter PAN and Validate
Update Details
Confirm OTP
Set User Name & Password
15 Digit TRAN ID generated

Registration- Unregistered Transporters

Step 1: Open the e-way bill portal and select "Enrolment of Transporters"

Step 2: Enter the details as required.

The user has to select the State and enter his legal name as given in his PAN and PAN number. The system user gets it validated by on click of 'Validate' button.



Registration- Unregistered Transporters

Step 3: Update Registration Details

Select Enrolment Type

Warehouse/Depot

Godown

Cold Storage

Transport services

Principal Place of Business

Address Details

Contact Information

email address and

mobile number

Update Aadhar + OTP

Proprietor

Main person of Company / Firm

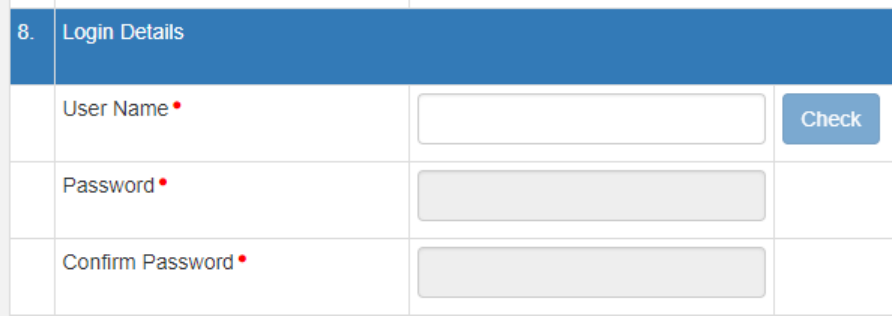
Upload Documents

Address Proof

ID Proof

Registration- Unregistered Transporters

Step 4: Set Login Details

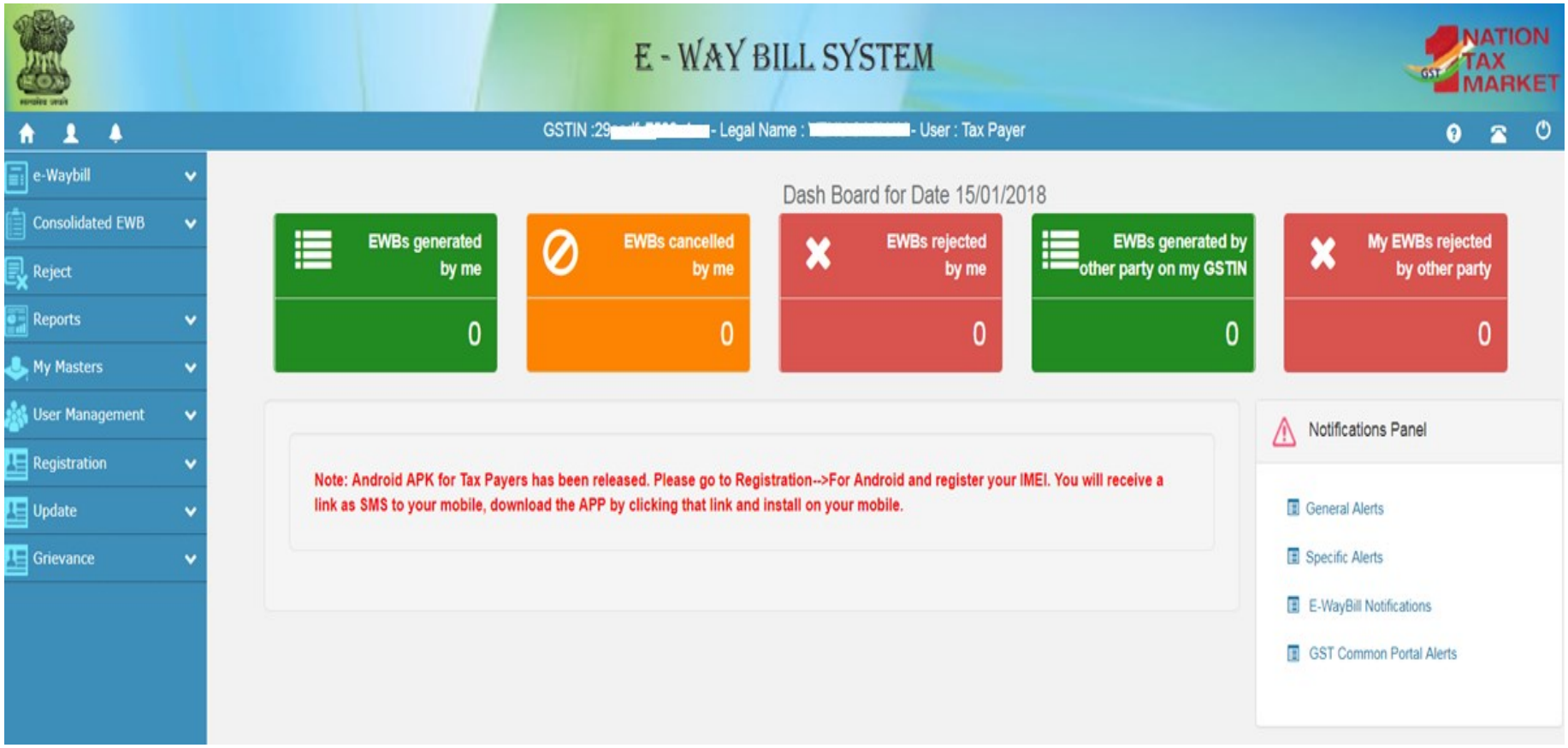


Step 5: Click on Submit. A 15digits TRAN ID would be generated

Eg : 29 AAAPG111M 1Z K ; same like a GSTIN <state code><PAN><1Z><check digit>

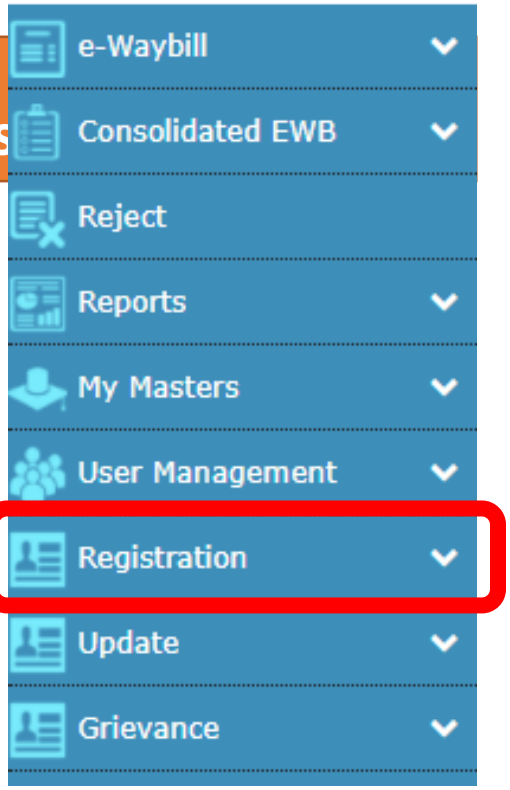
Operating e-way bill Portal

Dashboard

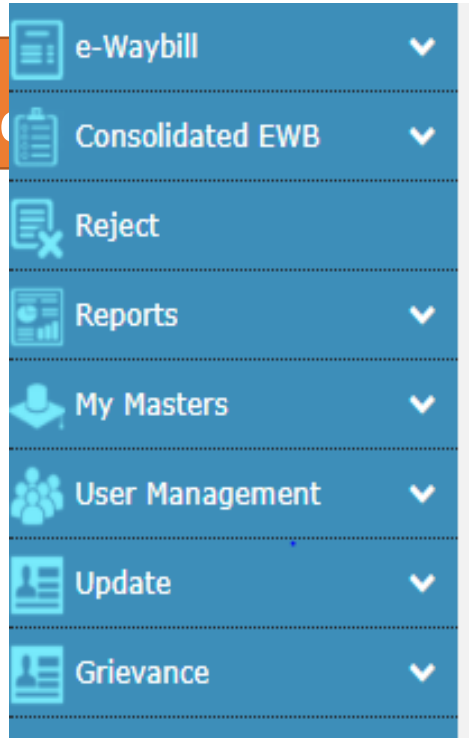

E - WAY BILL SYSTEM
NATION TAX MARKET
GSTIN :29 - Legal Name : - User : Tax Payer
e-Waybill
Consolidated EWB
Reject
Reports
My Masters
User Management
Registration
Update
Grievance
Dash Board for Date 15/01/2018
EWBs generated by me
0
EWBs cancelled by me
0
EWBs rejected by me
0
EWBs generated by other party on my GSTIN
0
My EWBs rejected by other party
0
Note: Android APK for Tax Payers has been released. Please go to Registration-->For Android and register your IMEI. You will receive a link as SMS to your mobile, download the APP by clicking that link and install on your mobile.
Notifications Panel
General Alerts
Specific Alerts
E-WayBill Notifications
GST Common Portal Alerts

Login Options

Master Us



Regular Us



Main Menu

E-way Bill

- Generate
- Update
- Cancel
- Print

Consolidated E-way Bill

- Generate
- Update
- Cancel
- Print

Reject

- To Reject E-Way Bill generated by others

MASTERS

- Products
- Clients
- Supplier
- Transporter
- Bulk Upload

USER MANAGEMENT

- Create
- Freeze
- Update
- Change Password

Registration

- For SMS
- For Android
- For GSP
- For API

Update

- As Transporter
- My GSTIN from CP

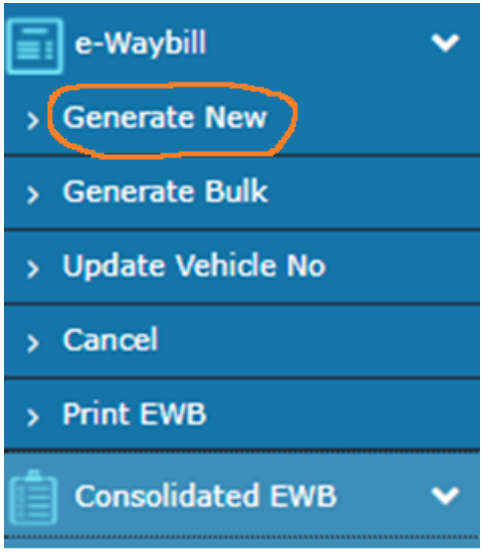
Grievance

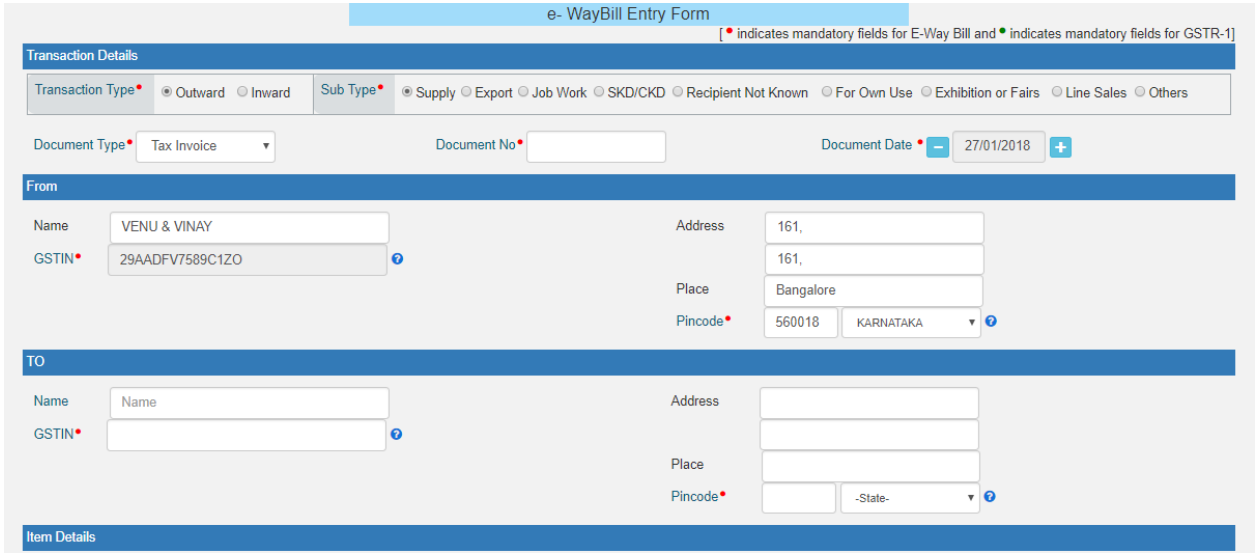
- Detention Report

e-way Bill Generation

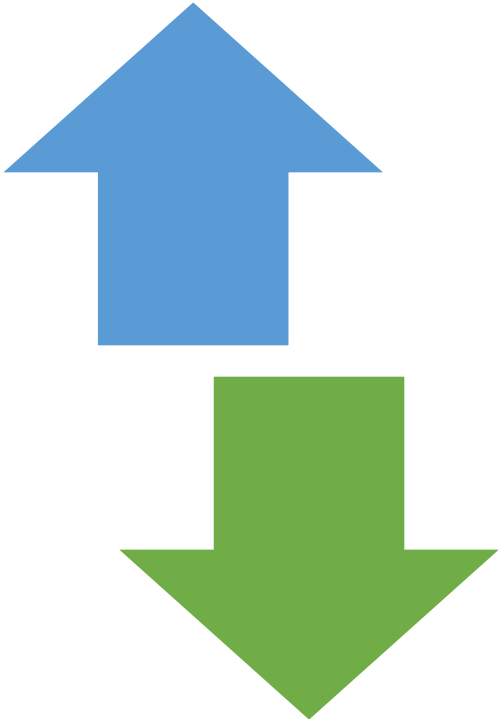
Options under e-way Bill

A. Generating a new e-way bill





Step 1: Transaction Type



Outward

- Causing outwards movement of goods for supply or other than supply

Inward

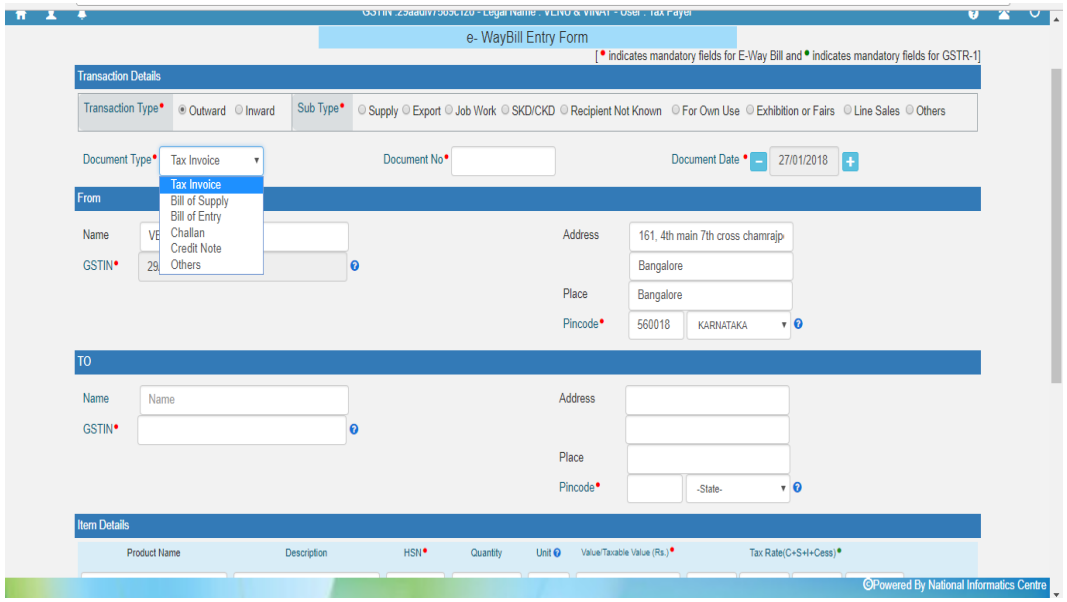
- Causing inward movement of goods for supply or other than supply

Step 2: Select Sub Type

Outward
• Supply • Export • Job Work • SKD/CKD • Recipient Not Known • For Own Use • Exhibition or Fairs • Line Sales • Others

Inward
• Supply • Import • SKD/CKD • Job work Returns • Sales Return • Exhibition or Fairs • For Own Use • Others

Step 3: Select the Document type



a. Tax Invoice
b. Bill of supply
c. Bill of entry
d. Challan
e. Credit note
f. Others

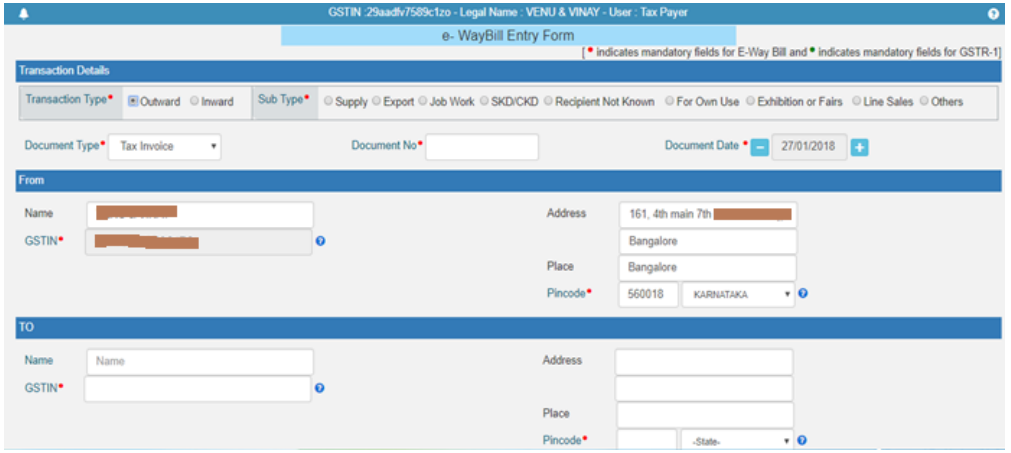
Step 4:Update Address

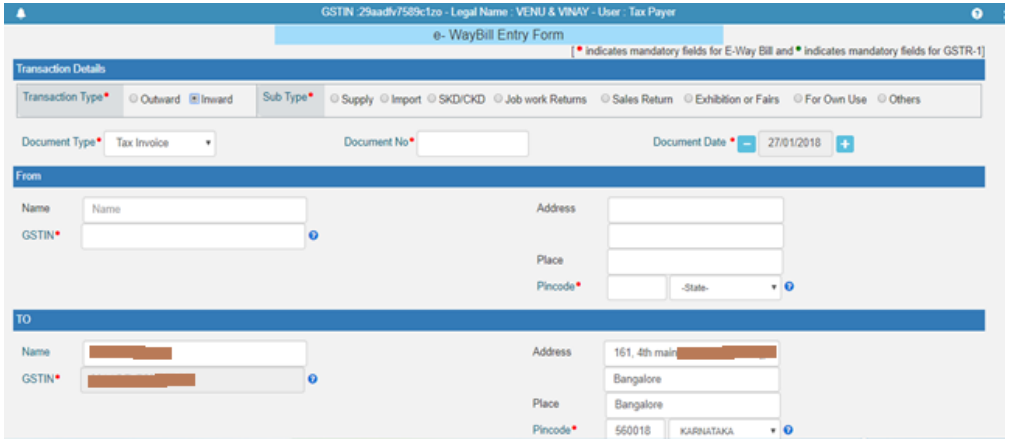
Outward

- FROM address-auto-populated
- TO address-To be entered

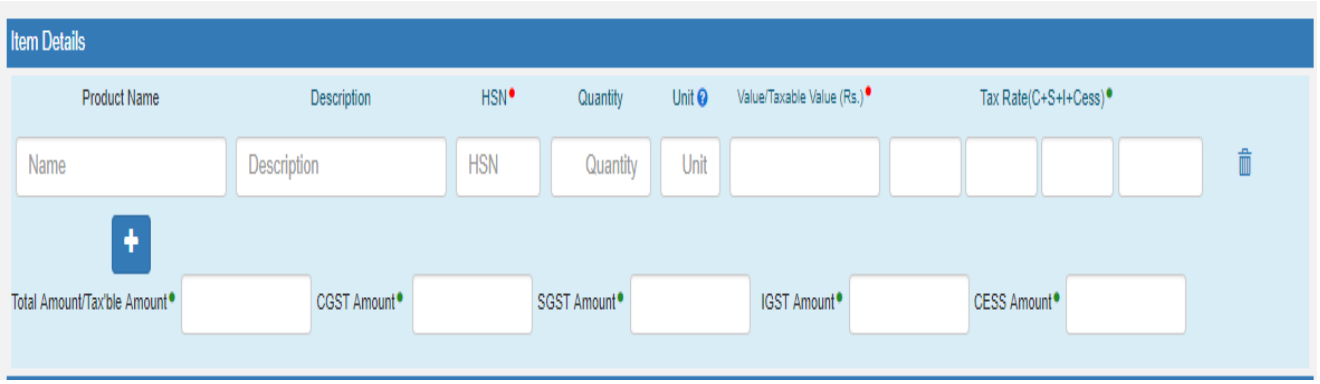
Inward

- FROM address-To be entered
- TO address auto-populated





Step 5: Update Item Details



Taxable Value + Tax Amount = Consignment Value

Item details

- Product Name
- Description
- HSN
- Qty
- Units
- Taxable Value
- Tax Rate
- Tax Amount

Transportation : Mode + Details to furnish

Road
- Transporter Name + Transporter Id (OR)
- Vehicle Number

Rail
- RR Number

Air
- Airway Bill Number

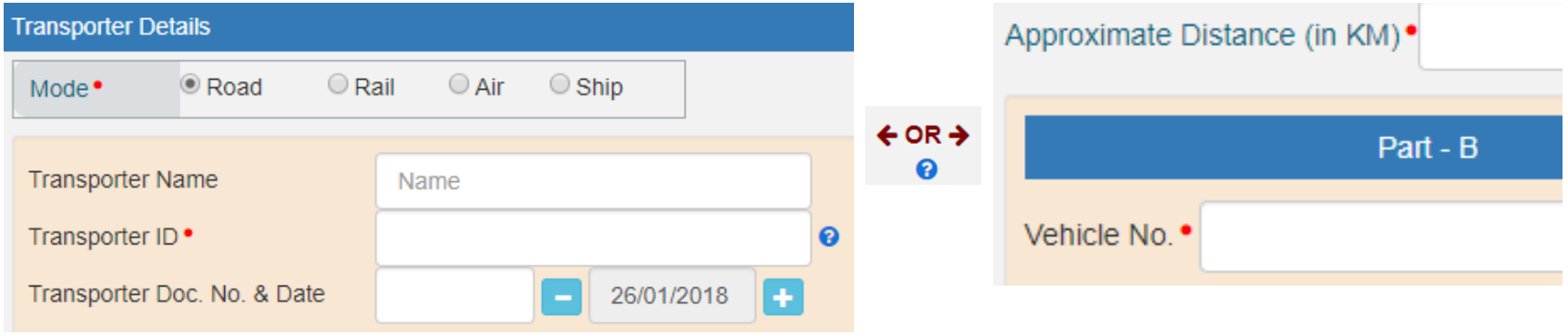
Ship
- Bill of Lading Number

+

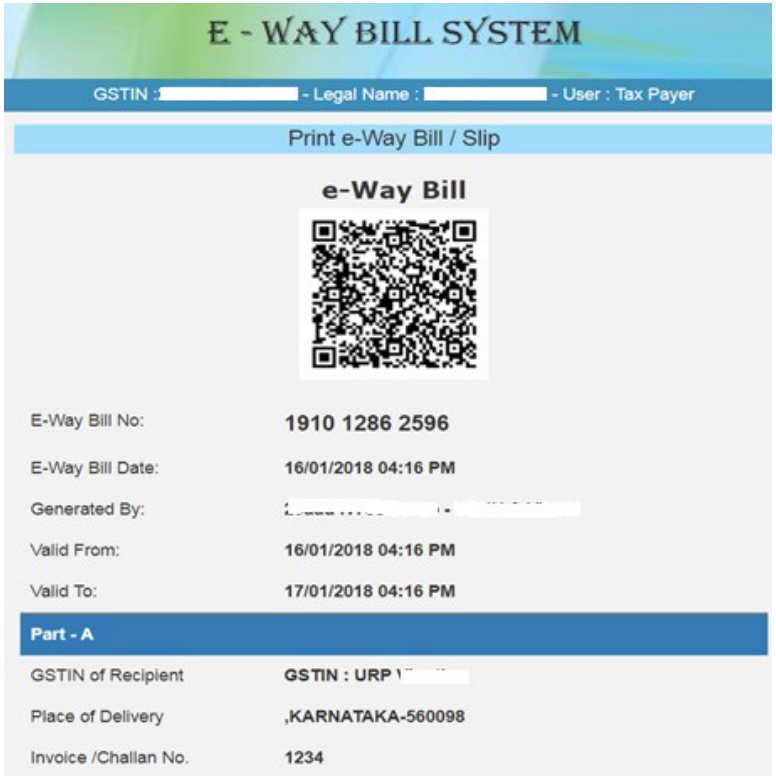
Approximate Distance (in KM)

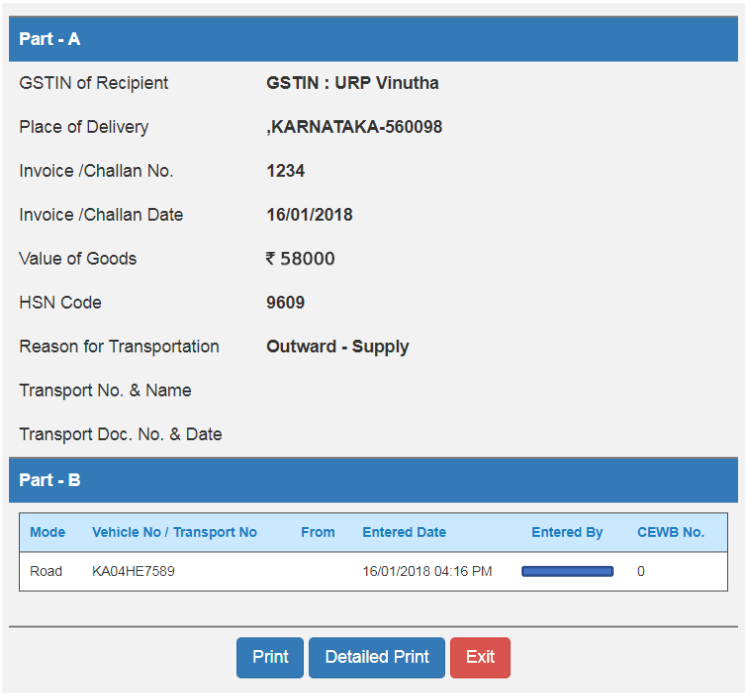
Between Consignor and Consignee

On Screen View



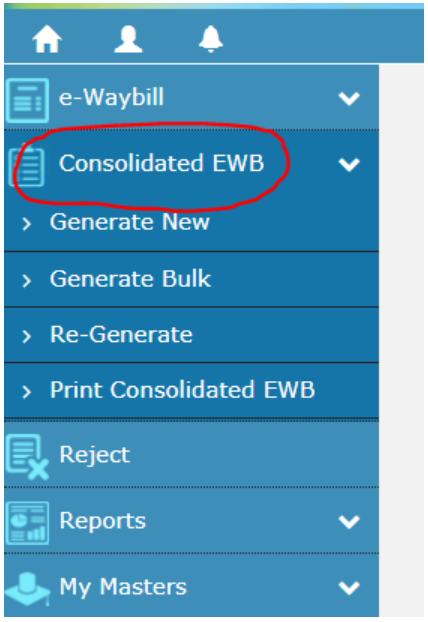
Submission and generation

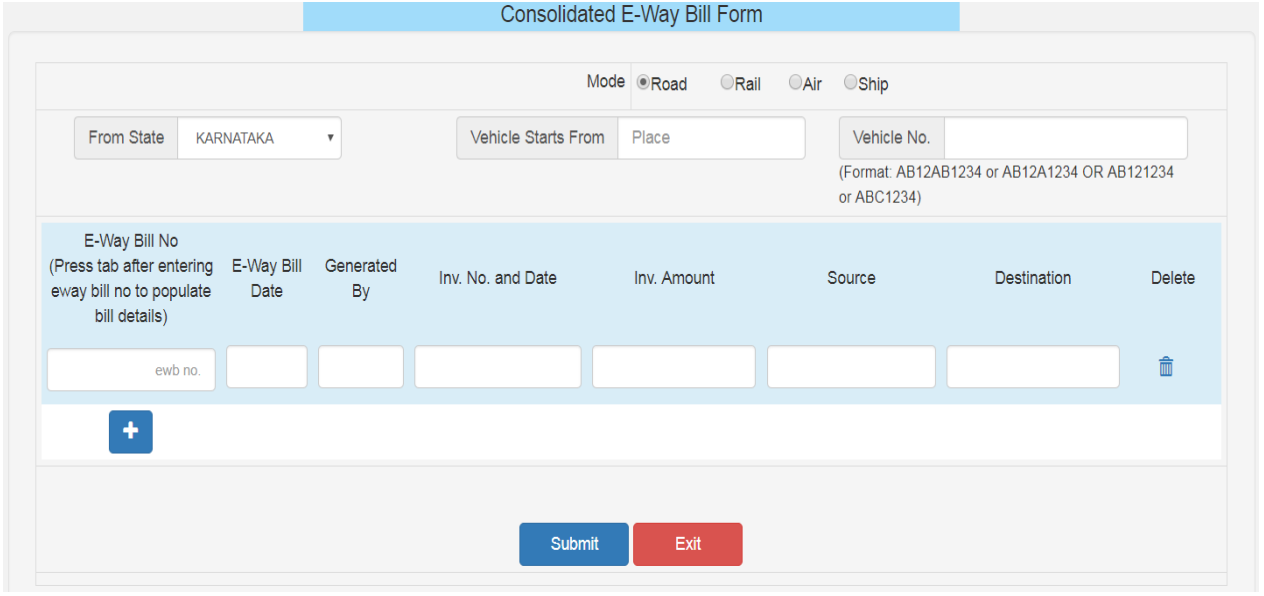




Consolidate of Multiple eWay Bills

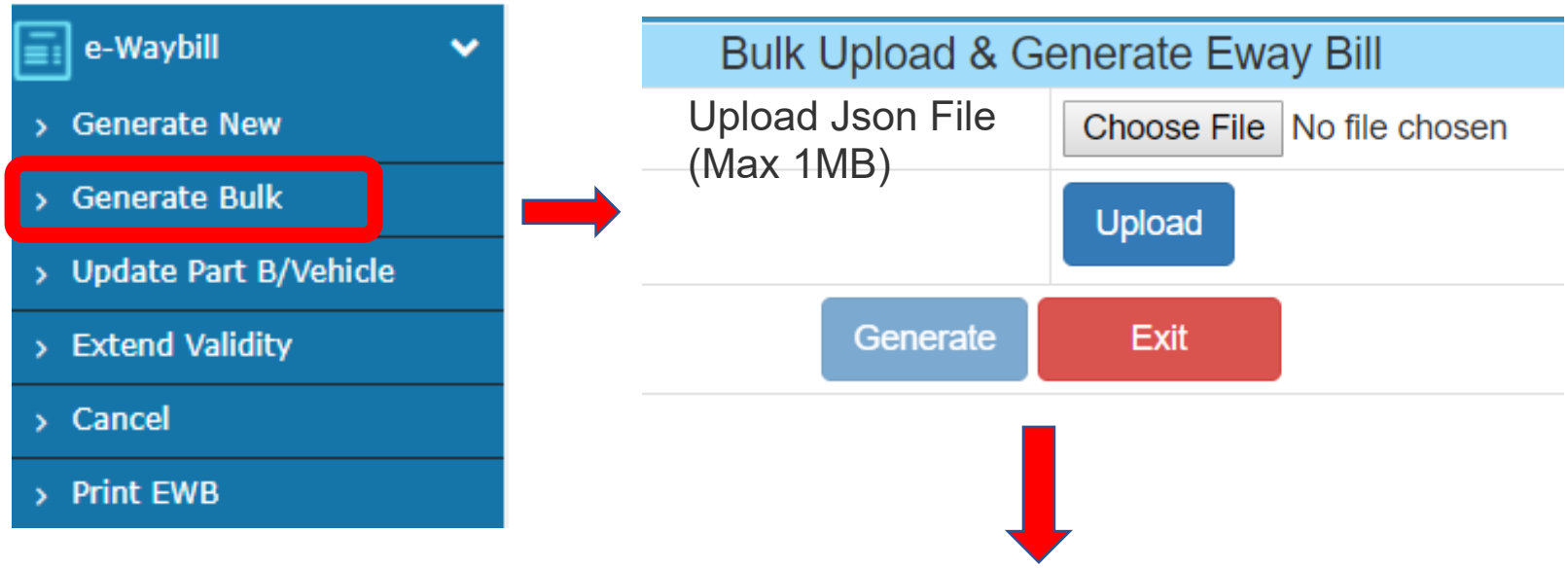
To generate consolidated e-way bill





Json Upload

Login and Click Generate Bulk



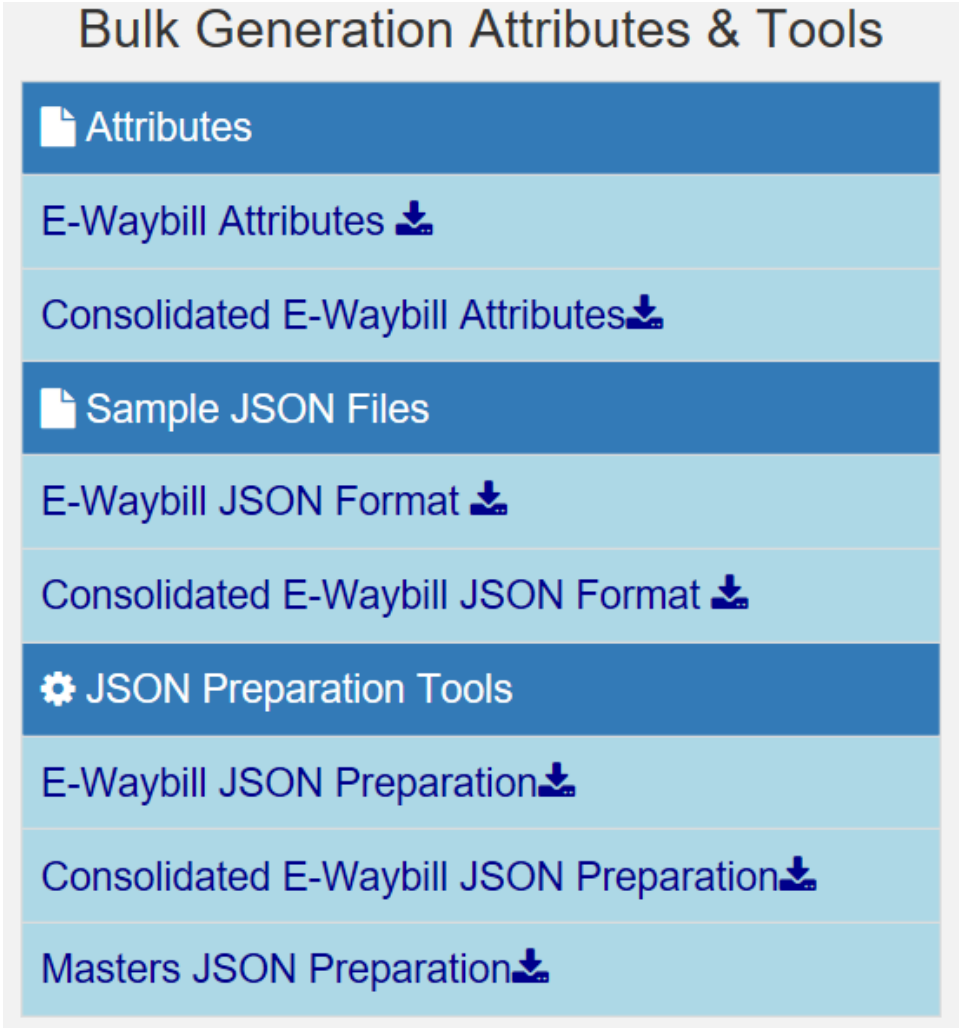
29AMRPV8729L1Z1-NIC TESTING 2

Bulk Upload & Generate Eway Bill

Upload Json File | Choose file | No file chosen | Upload & Generate

SINo	Supply Type	Doc No	Doc Date	Other Party Gstin	Supply State	Vehicle No	No of Items	Eway Bill No	Bill Generated Date	Errors
1	IN	34rf	02/04/2016	29AAACG0569P1Z3	CHANDIGARH		2	191000001239	20/09/2017	
2	IN	34rf	02/04/2016	29AAACG0569P1Z3	CHANDIGARH		2	151000001240	20/09/2017	

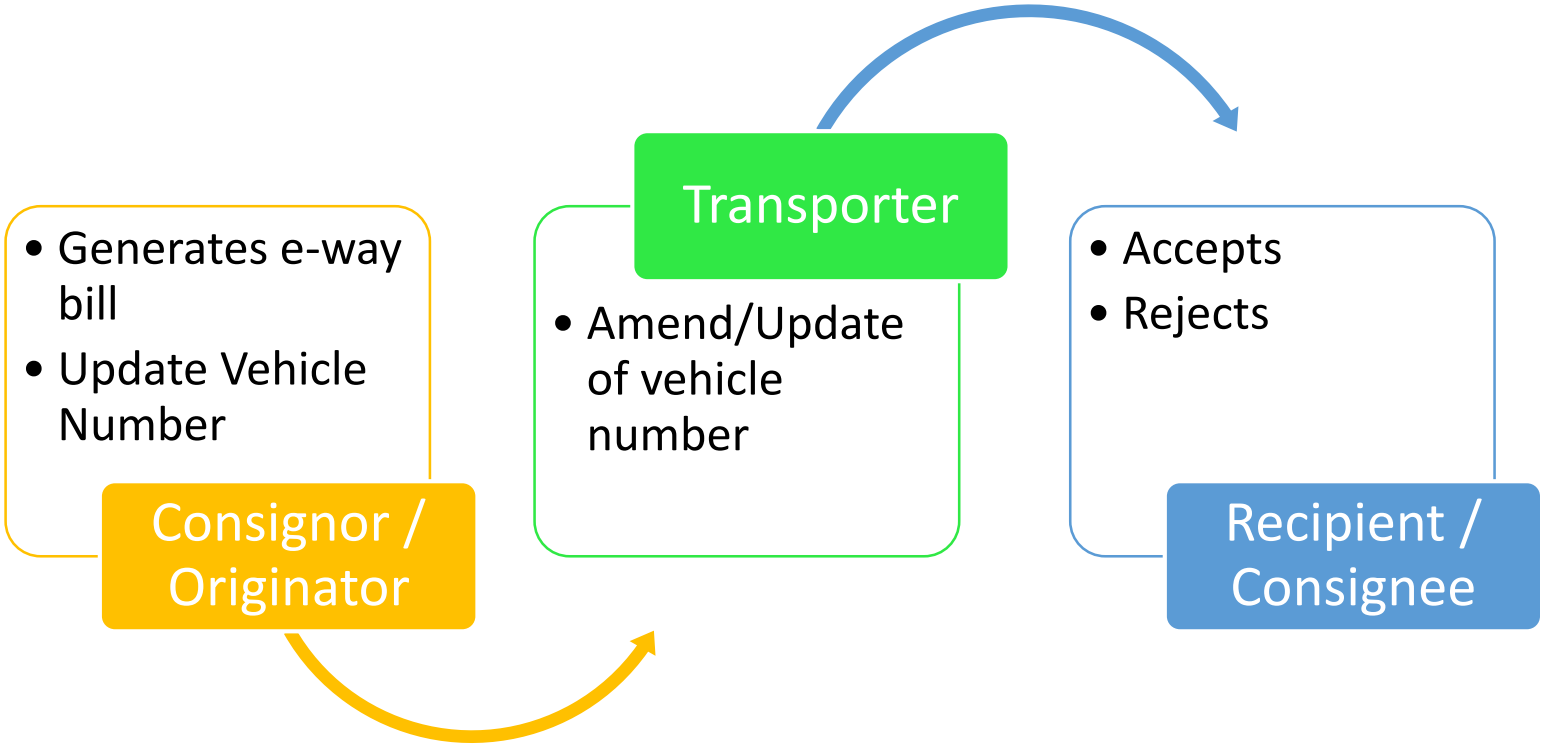
http://164.100.80.111/ewbnat3/Others/FormatDownload.aspx



Mistakes while generating e-Way Bills

- 'Total of Tax Values of SGST, CGST, IGST and Cess' are being entered more than 'Value/Taxable Value' of the product.
- Abnormal value is being entered for 'Value / Taxable Value', that is, more than ₹ 50.00 Crores and so.
- GSTIN of the other party is being entered wrongly.
- PIN Codes are being entered wrongly.
- the HSN codes are being entered wrongly.

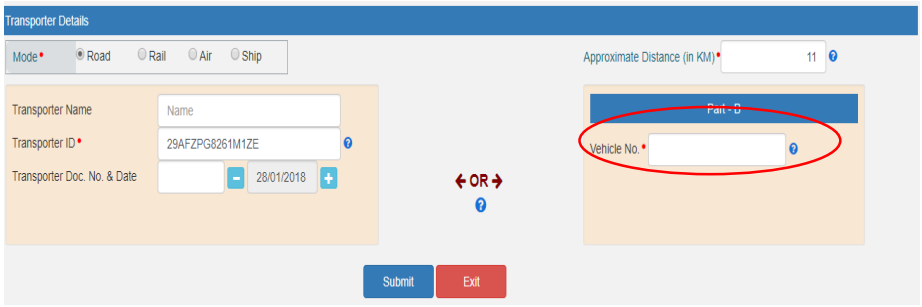
E-way bill Access

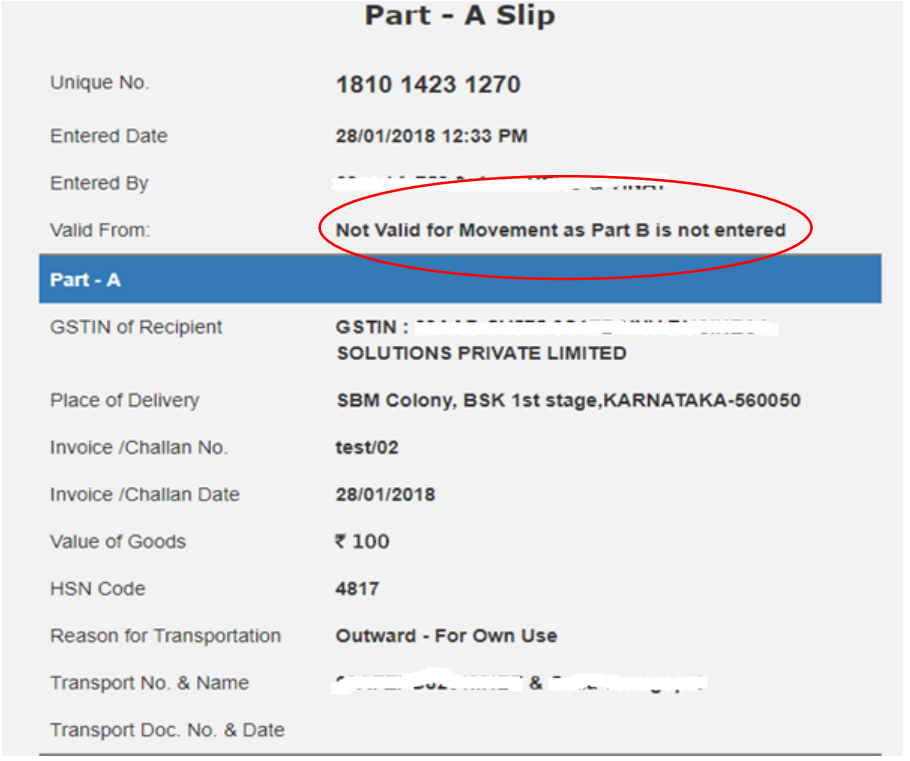


Update by Transporter

E-way bill without Vehicle Number

Generated by Supplier

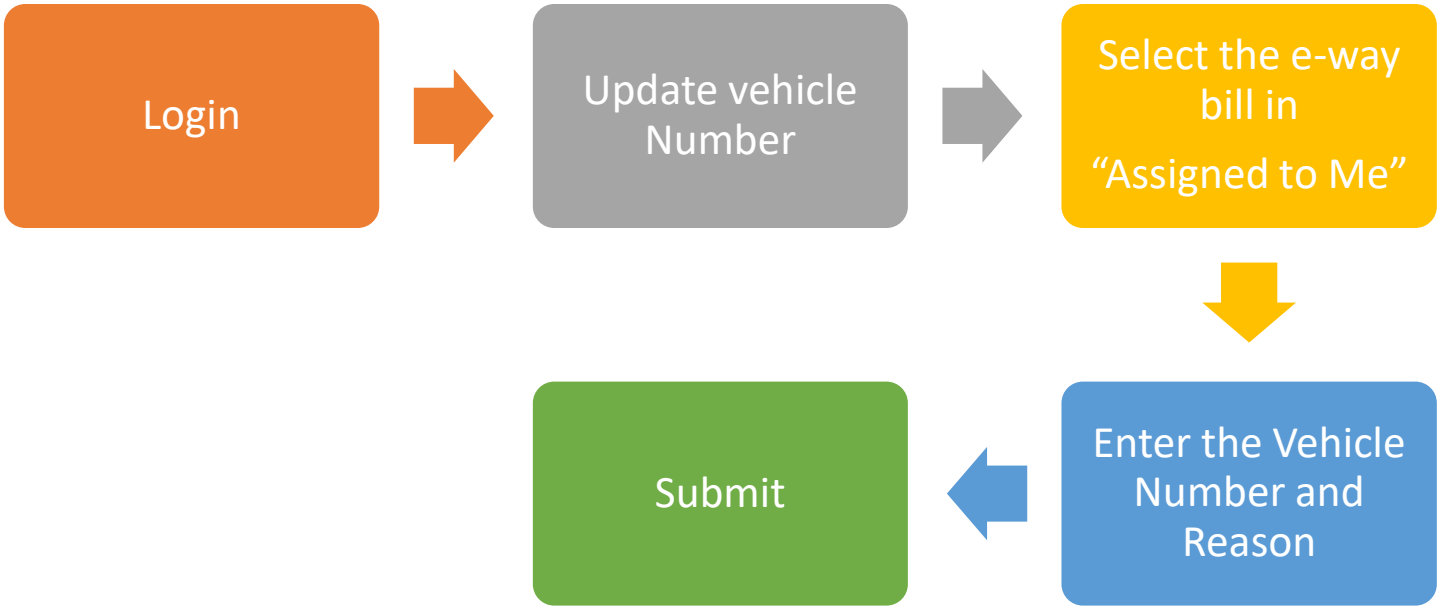




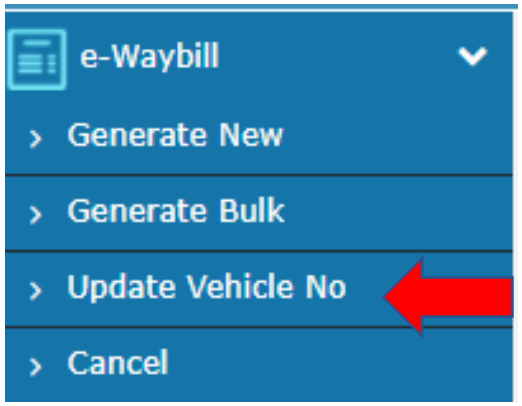
Part - A Slip

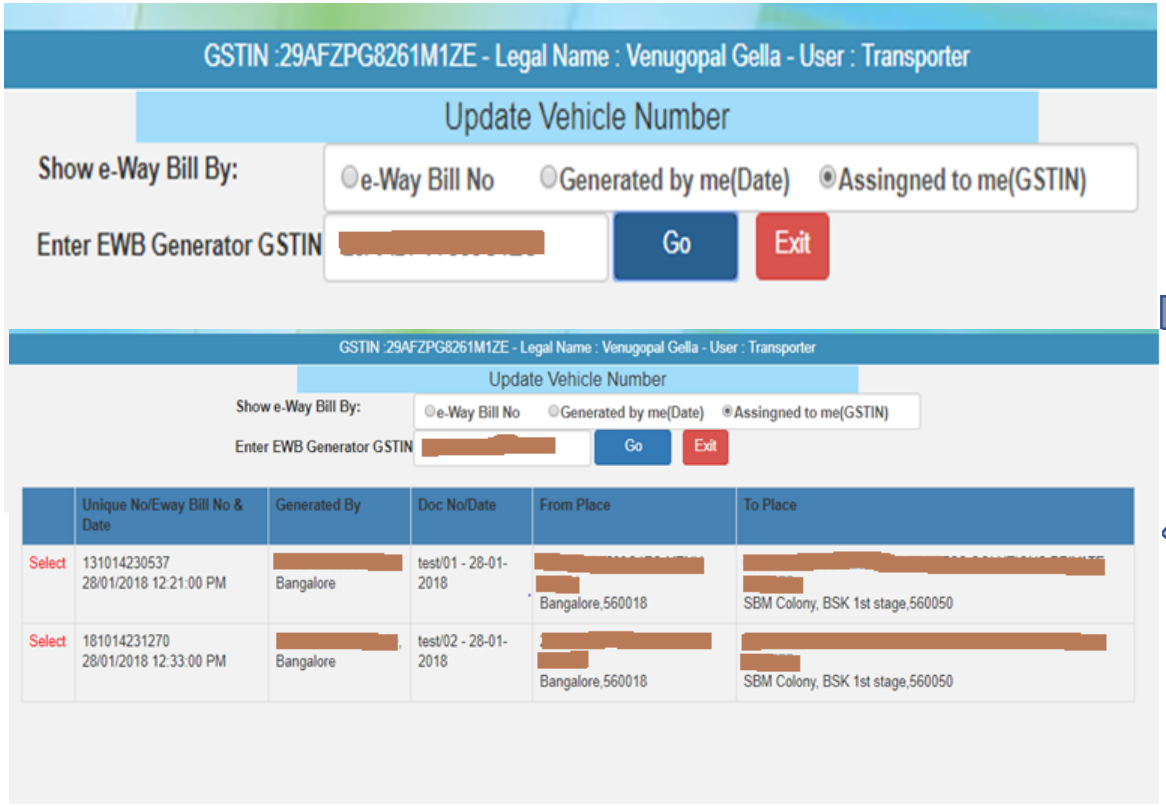
Unique No.	1810 1423 1270
Entered Date	28/01/2018 12:33 PM
Entered By	
Valid From:	Not Valid for Movement as Part B is not entered
Part - A	
GSTIN of Recipient	GSTIN : SOLUTIONS PRIVATE LIMITED
Place of Delivery	SBM Colony, BSK 1st stage,KARNATAKA-560050
Invoice /Challan No.	test/02
Invoice /Challan Date	28/01/2018
Value of Goods	₹ 100
HSN Code	4817
Reason for Transportation	Outward - For Own Use
Transport No. & Name	&
Transport Doc. No. & Date	

Transporter- Updating of Vehicle no.

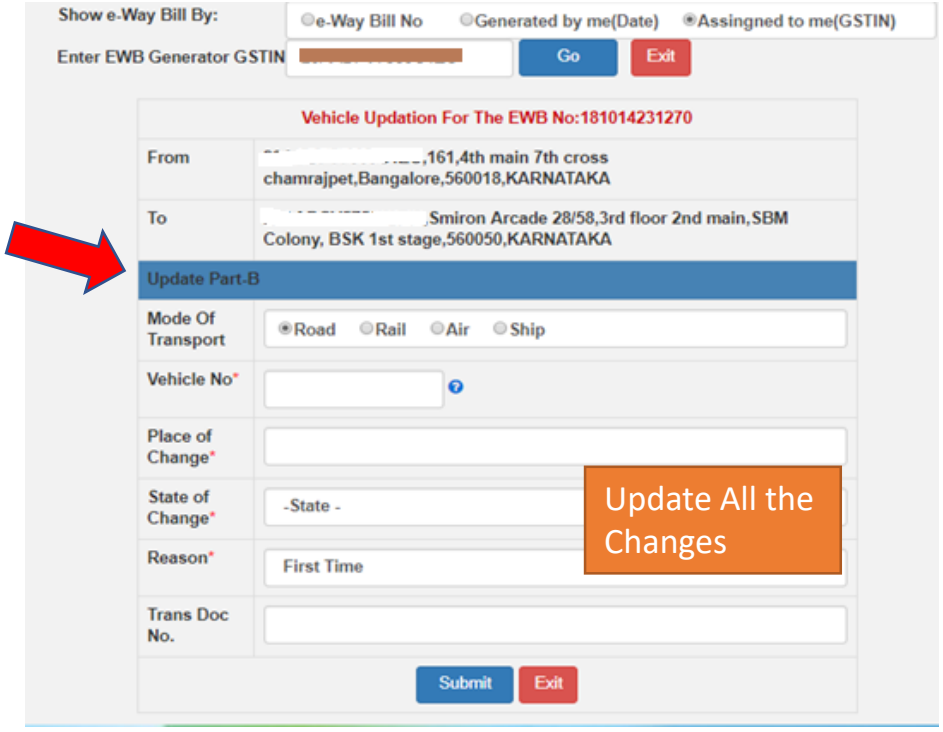


Transporter- Updating of Vehicle Number.

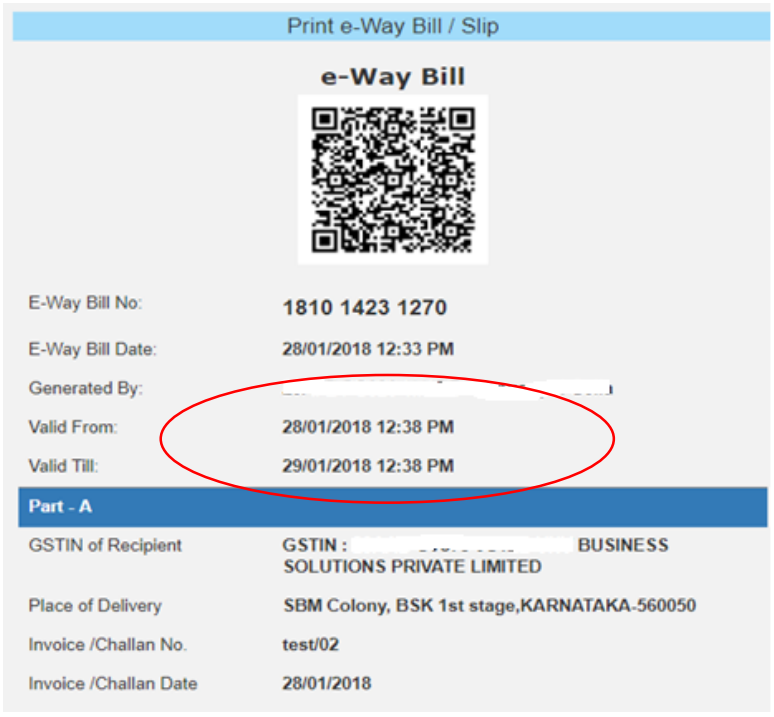




Transporter- Updating of Vehicle no.



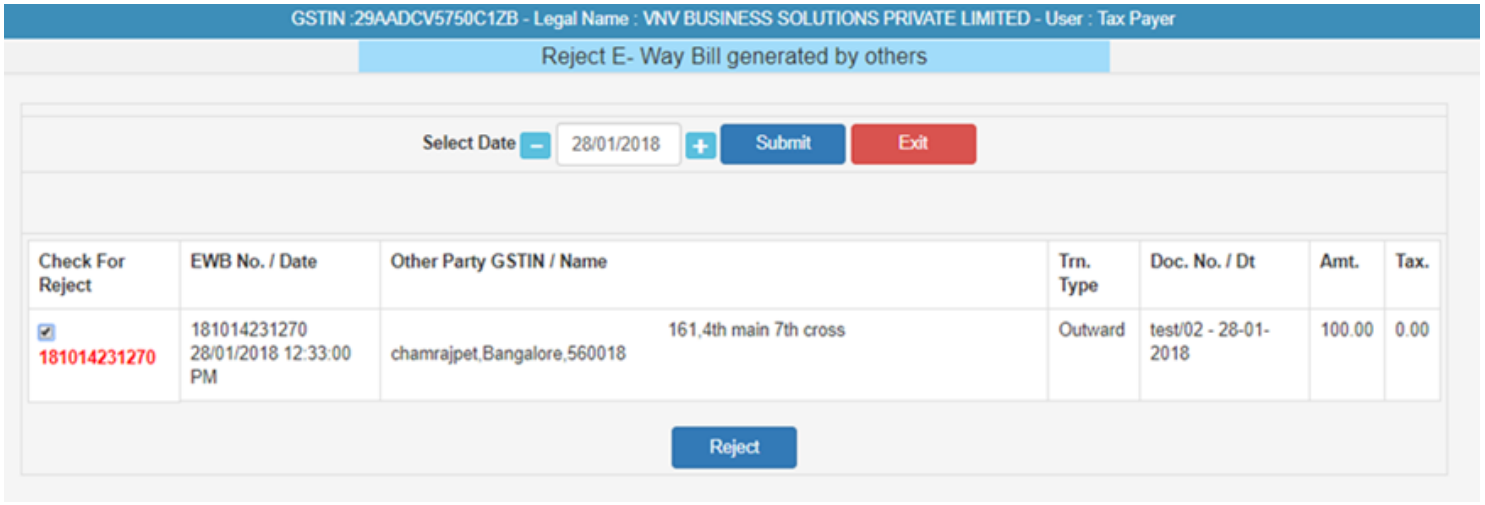
Updated eWay Bill



Rejection by Recipient

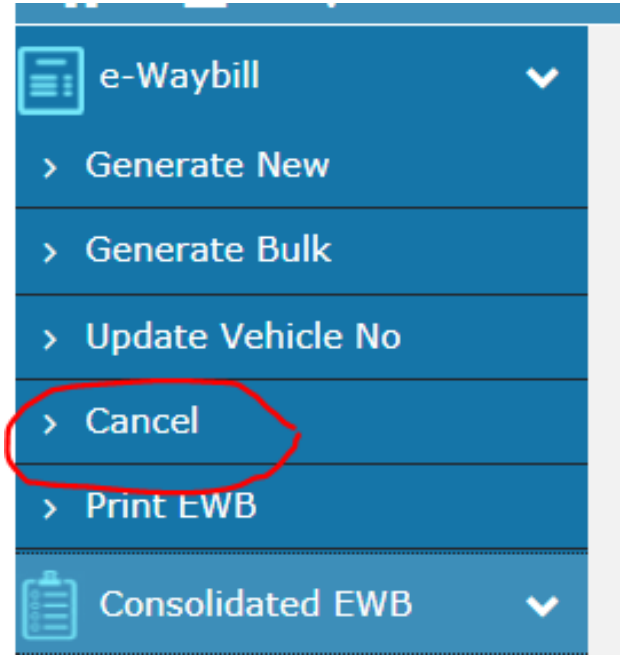
Recipient- Rejection

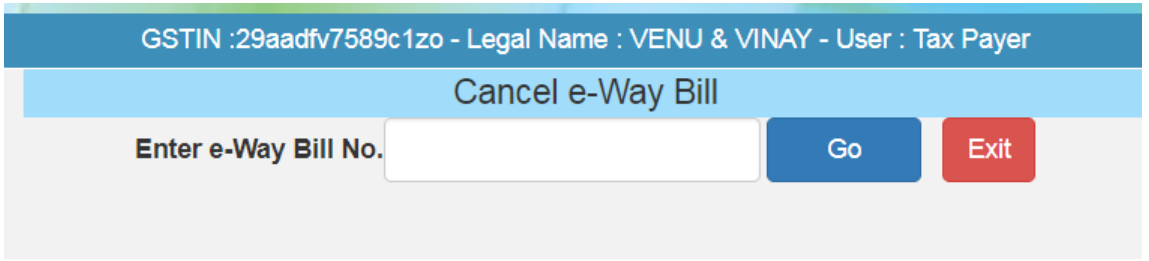
Login → Reject Menu → Select the e-way Bill → Reject



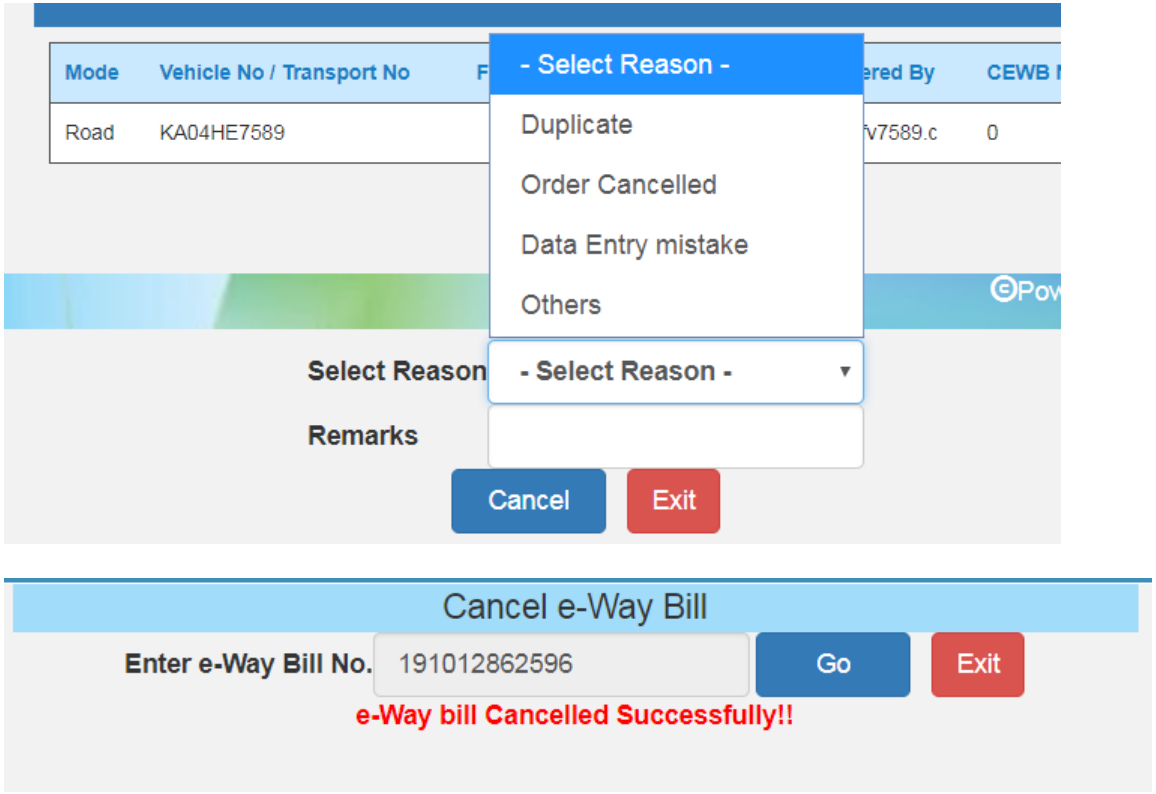
Cancellation of e-way Bill

Cancellation by Consignor / Originator





Select reason and click on ‘cancel’



Cancelled

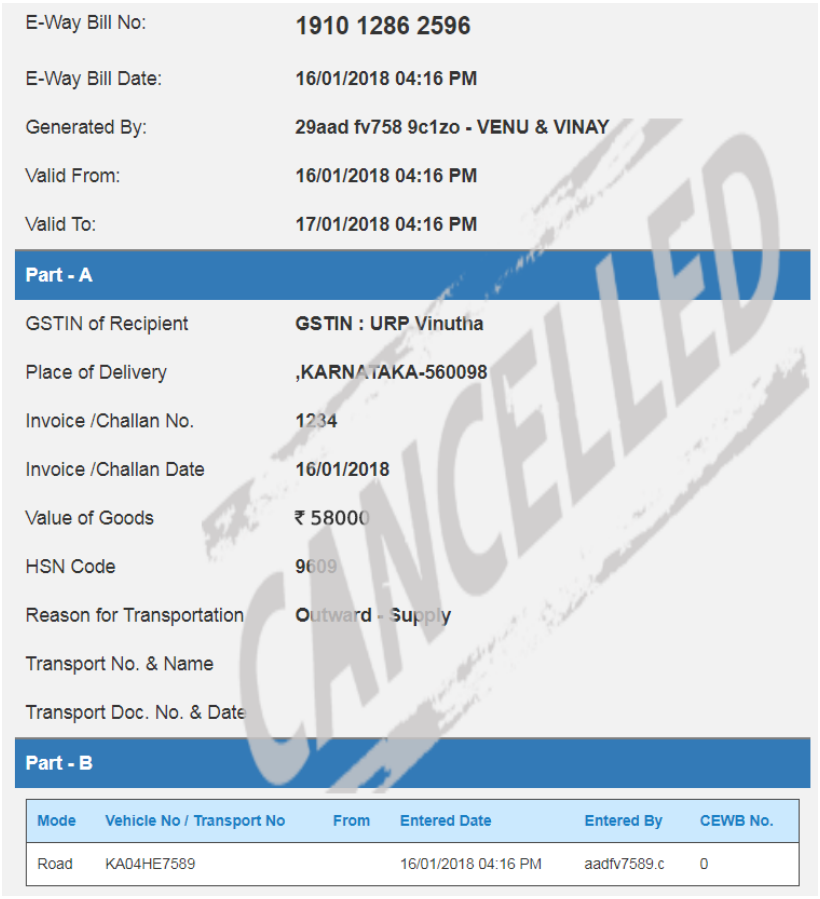
E - WAY BILL SYSTEM

GSTIN :29aadfv7589c1zo - Legal Name : VENU & VINAY - User : Tax Payer

Print e-Way Bill / Slip

e-Way Bill

E-Way Bill No:	1910 1286 2596
E-Way Bill Date:	16/01/2018 04:16 PM
Generated By:	29aad fv758 9c1zo - VENU & VINAY



E-Way Bill No:	1910 1286 2596
E-Way Bill Date:	16/01/2018 04:16 PM
Generated By:	29aad fv758 9c1zo - VENU & VINAY
Valid From:	16/01/2018 04:16 PM
Valid To:	17/01/2018 04:16 PM

Part - A

GSTIN of Recipient	GSTIN : URP Vinutha
Place of Delivery	,KARNATAKA-560098
Invoice /Challan No.	1234
Invoice /Challan Date	16/01/2018
Value of Goods	₹ 58000
HSN Code	9609
Reason for Transportation	Outward - Supply
Transport No. & Name	
Transport Doc. No. & Date	

Part - B

Mode	Vehicle No / Transport No	From	Entered Date	Entered By	CEWB No.
Road	KA04HE7589		16/01/2018 04:16 PM	aadfv7589.c	0

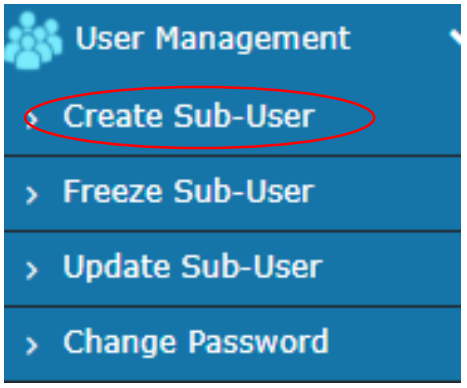
CANCELLED

Utilities

SMS / API / GSP

User Management

Create Sub User



User Creation

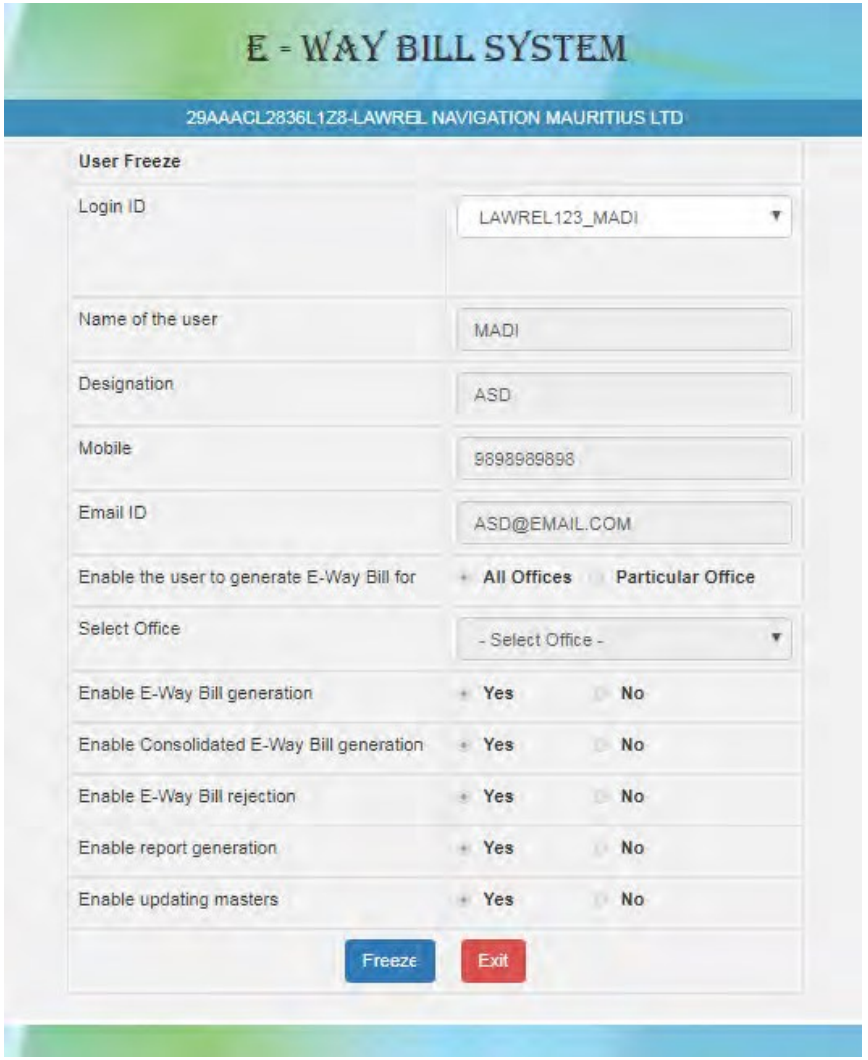
Suffix Login ID *	Check
Login ID	
Name of the user *	
Designation *	
Mobile *	
Email ID	
Enable the user to generate E-Way Bill for	All Offices / Particular Office
Select Office	- Select Office -
Enable E-Way Bill generation	Yes / No
Enable Consolidated E-Way Bill generation	Yes / No
Enable E-Way Bill rejection	Yes / No
Enable report generation	Yes / No
Enable updating masters	Yes / No

Freeze Sub User

- Once a sub-user is frozen, he/she won't be able to login E-way bill portal.

Update Sub User

Same like user creation, you can change the options / facilities provided to the users



Change Password

A user shall change his login password under this option.

Once the user clicks on sub option change password under the option user management , the following screen is displayed.

Reports

Reports

My EWB Reports

- Outward Supplies
- Inward Supplies
- CEWB Generated by Me
- Cancelled EWBs
- Rej. EWBs by Me
- Assigned for Transporters

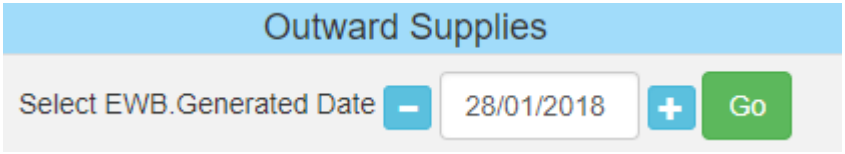
Others EWB Reports

- Generated by Others
- Rej. EWBs by Others
- Ass.to me for Transport

Master Reports

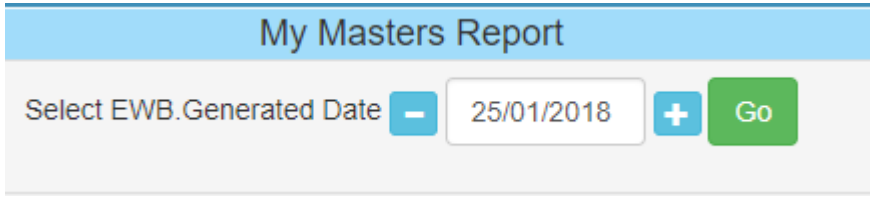
- My Masters
- EWB Masters

Outward Supplies Report

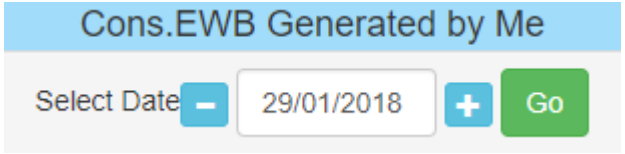


EWB.No & Date	Supply Type	Doc. No & Date	Other Party GSTIN.	Transporter Details	TO GSTIN Info	Status & Other Party Rejected Status
231014230537	Outward	test/01	29ABCCV5750C1ZX	29AABCX0892K1ZK	30CPDCV5750C1ZB-Almighty BUSINESS SOLUTIONS	Cancelled &

Inward Supplies Report



Consolidated eWAy Bill Generated

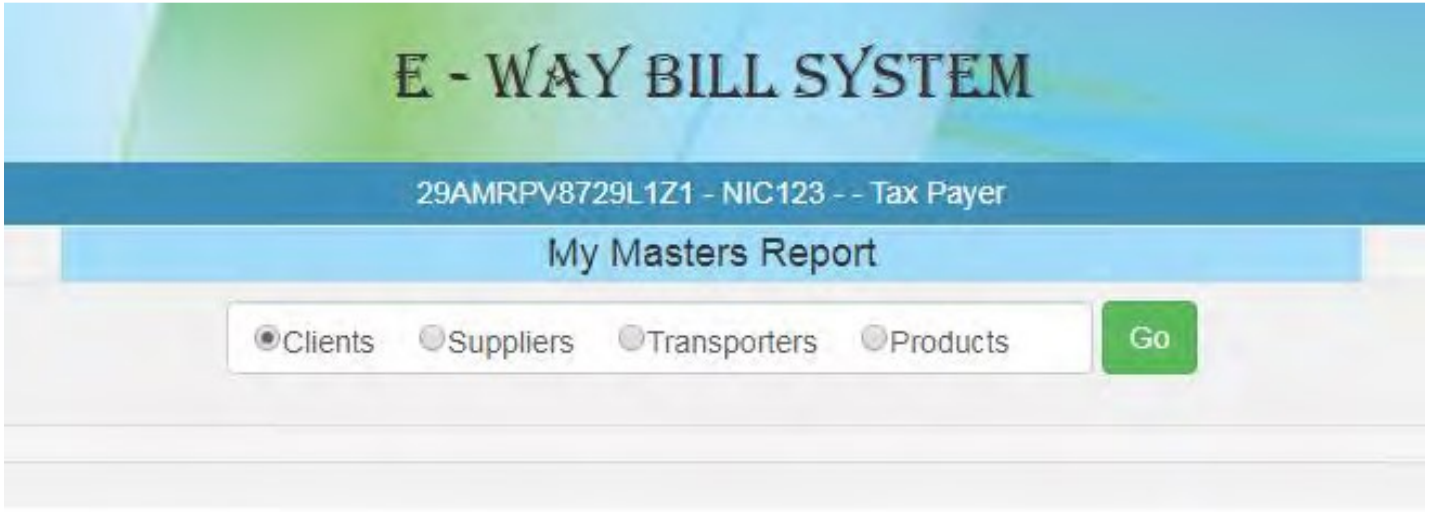


Other Reports

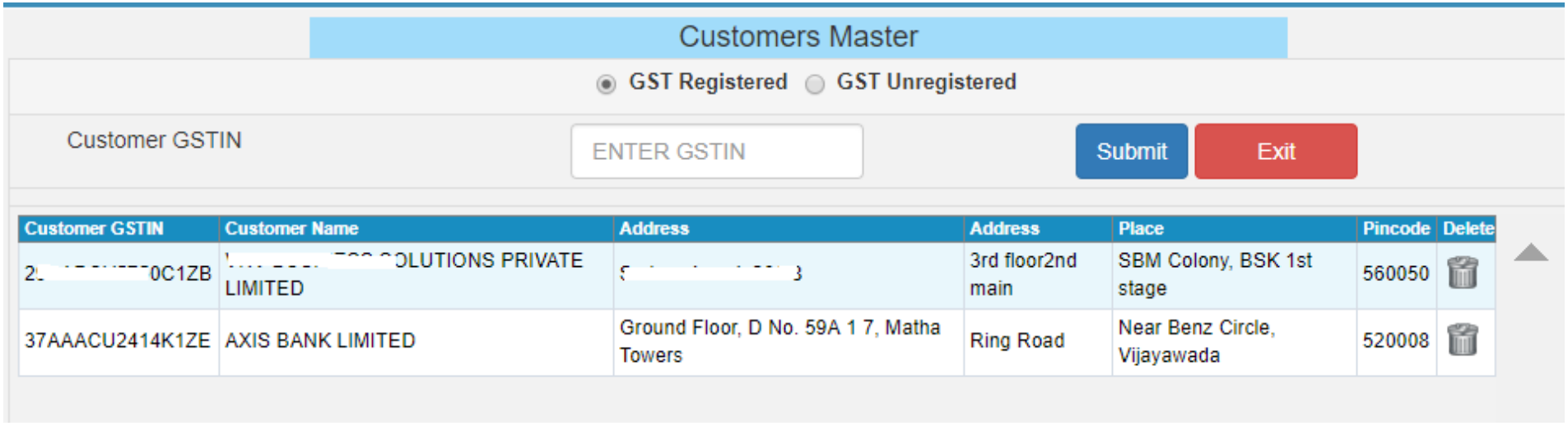
- Cancelled EWBs
  - This will list the e-Way Bills cancelled by the user
- Rej. EWBs :
  - This will list the e-Way Bills rejected by the other party
- Assigned for Transporters
  - This will list out all the eway bill transporter wise & their status

My Masters

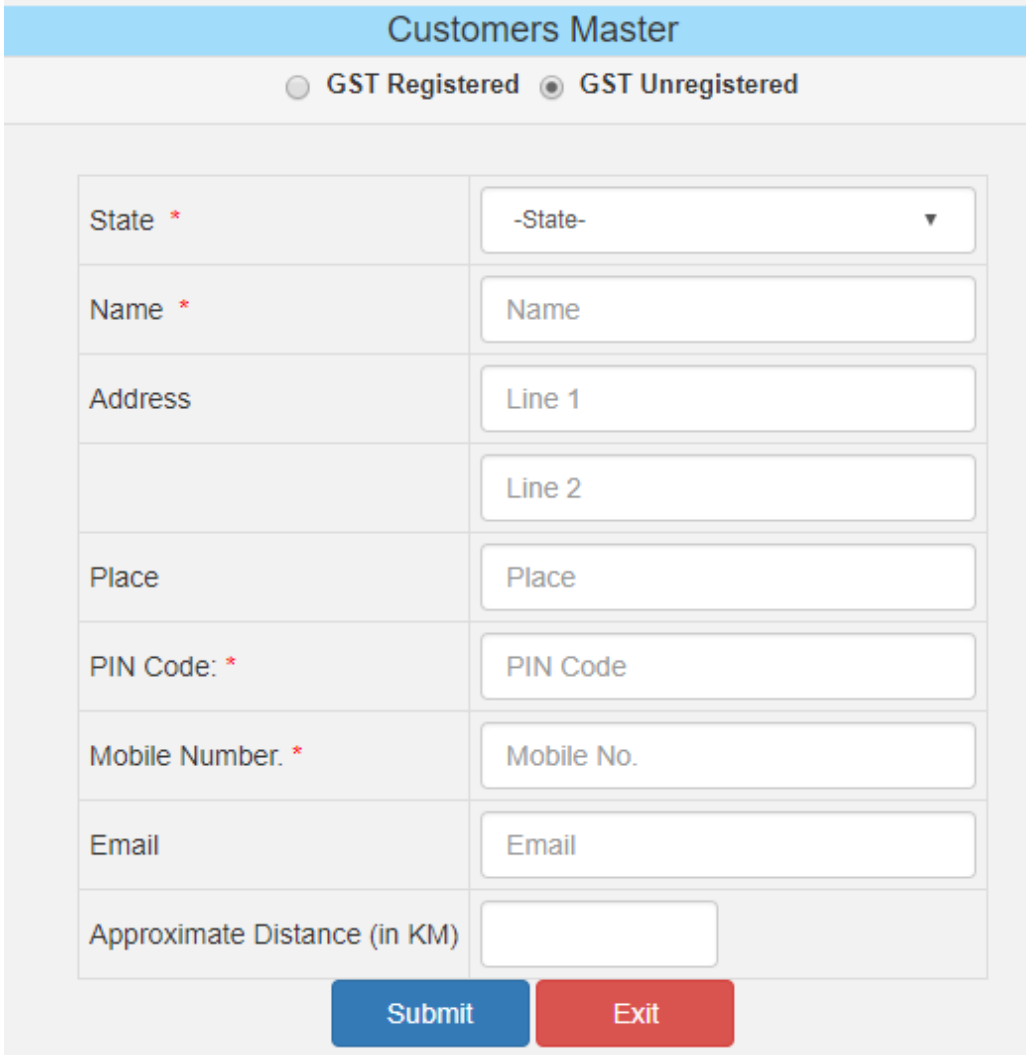
- This generates the list of master entries under different categories



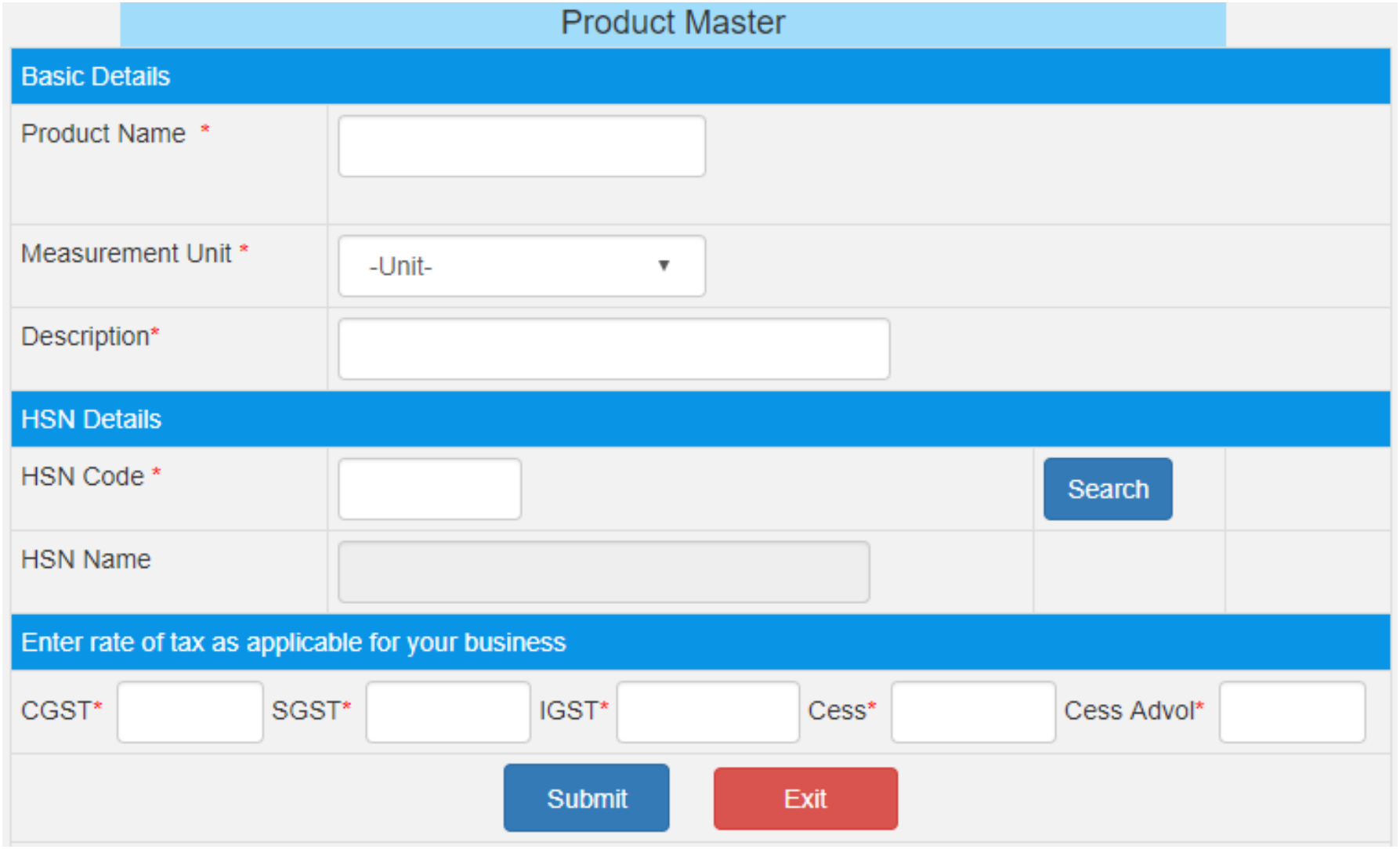
Add Registered Client



Add Un registered Client



Add Products



SMS Registration

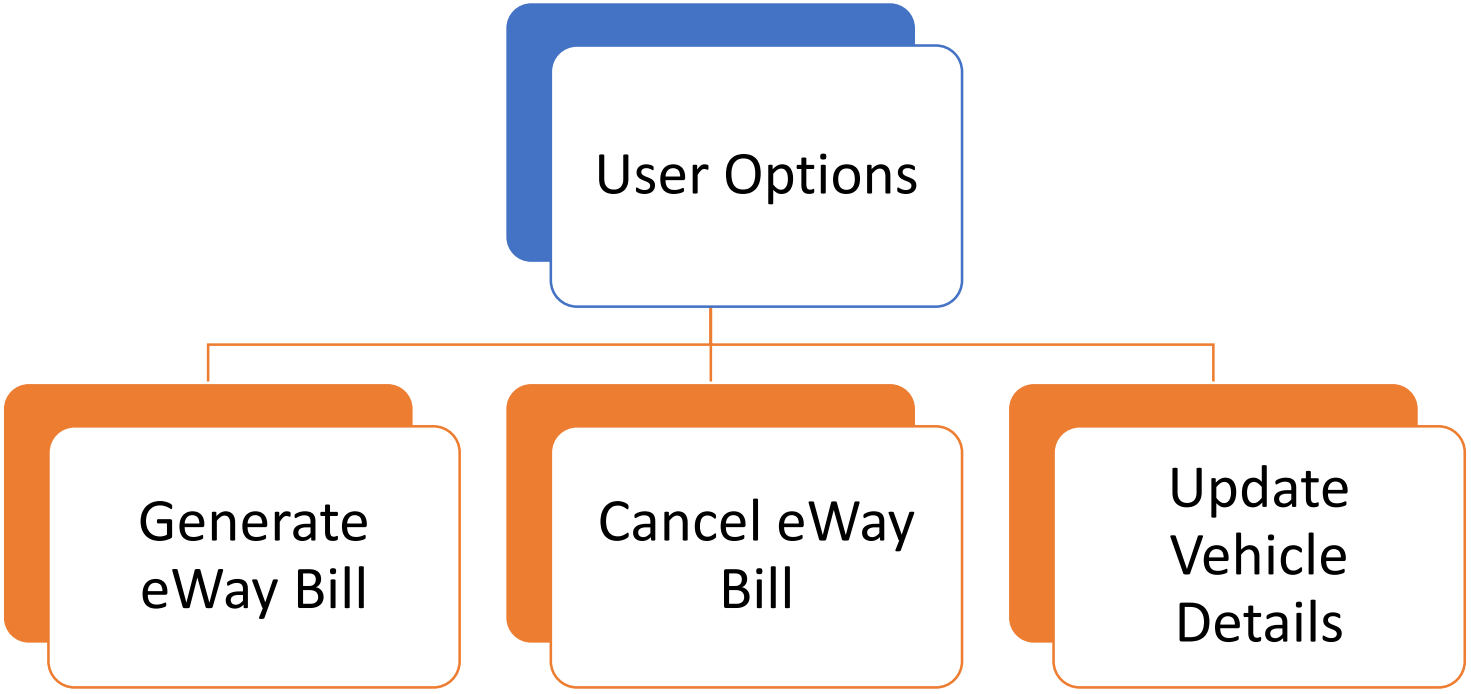
SMS : User Creation

Once user selects option ‘for SMS’ under main option ‘Registration’, following screen is displayed.

The user needs to verify the OTP received on his/her registered mobile number.

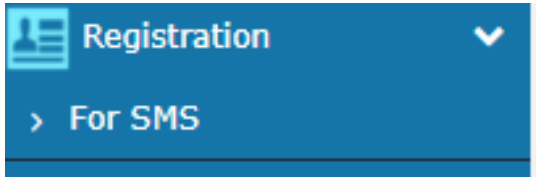
The system validates the OTP and directs the user to the following screen.

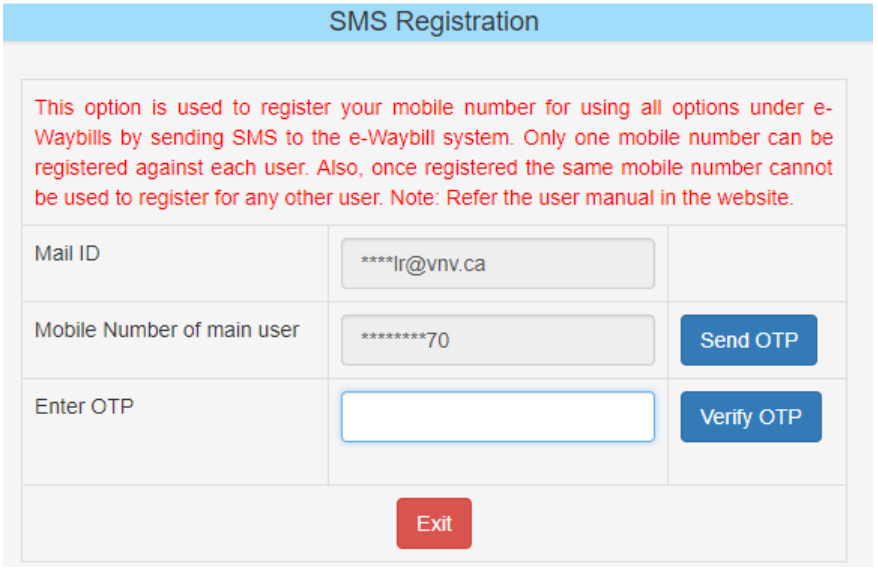
e-Way Bill system : SMS Activities



Mobile Number Registration

http://164.100.80.180/ewbnat9/Account/SMSReg.aspx





Pre-requisite

- Opt Registration and ‘for SMS’ option.
- The tax payer/transporter can register maximum 2 mobile numbers for the m-Way Bill purpose

Format of SMS request to SMS to :97319 79899

EWBG
TranType
RecGSTIN
DelPinCode
InvNo
InvDate
TotalValue
HSNCode
ApprDist Vehicle
Vehicle

(Space should be there between these parameters)

Terms Definition

EWBG	- e-Way Bill Generate Key Word – It is fixed for generation
TranType	- Transaction Type -Refer to the Code list
RecGSTIN	- Recipient's GSTIN. If it not there, then URP for 'UnRegistered Person'
DelPinCode	- PIN Code of Place of Delivery of Goods
InvNo	- Invoice or Bill Number of the document of supplier of goods
InvDate	- Invoice or Bill Date of the document of supplier of goods
TotalValue	- Total Value of goods as per Invoice/Bill document in Rs.
HSNCode	- HSN Code of the first Commodity
ApprDist	- Approximate distance in KMs between consignor and consignee
Vehicle	- Vehicle Number in which the goods is being moved

Transaction – Sub Type

OSUP – Outward Supply

OEXP – Outward Export,

OJOB – Outward Job Work,

OSCD – Outward SKD/CKD,

ORNK – Outward Recipient Not Known

OFOU – Outward For Own Use,

OEOF – Outward Exhibitions & Fairs

OLNS – Outward Line Sales,

OOTH – Outward Others

ISUP – Inward Supply,

IIMP – Inward Import,

ISCD – Inward SKD/CKD,

IJWR – Inward Job Work Returns,

ISLR – Inward Sales Returns,

IEOF – Inward Exhibitions & Fairs

IOTH – Inward Others

Sample : SMS to 9731979899

EWBG OSUP 29AABCX0892K1ZK 560012 546 10/09/2017 750.00 1001 234 KA12AB1234

This request is to generate the E-Way Bill for outward Supply of goods, with HSN 1001, to recipient with GSTIN 29AABCX0892K1ZK, Invoice/Bill No 546 dtd: 10/09/2017 of value Rs 75000.00 to deliver at pin code 560012 through vehicle KA12AB1234 and distance of 234 KMs

Response

Eway bill generated successfully. E-Way Bill No: 171000000144 and date is 28-01-2018 19:39:00

Cancel the E-WayBill

- Tax Payer or Transporter

Format of SMS request

EWBC EWB_NO

- EWBC – E-Way Bill Cancellation Key Word – It is fixed for Cancellation
- EWBNo - 12 digits E-Way Bill Number, which has to be cancelled

Sample Example

Particulars	Explanation
Message	EWBC 120023450123
SMS to	97319 79899
Explanation	This request is to cancel the e-way bill with EWB No 120023450123
Reply Message	e-way bill is cancelled successfully

Update the Vehicle details

- Tax Payer or Transporter

Format of SMS request

EWBV EWB_NO Vehicle ReasCode

EWBV – e-Way Bill Vehicle Updating Key Word – It is fixed for vehicle updation

EWBNo - 12 digits E-Way Bill for which the new vehicle has to be added

Vehicle - New Vehicle number for the movement of goods

ReasCode - Reason Code to indicate why the vehicle number is being added.

Parameter Description with Codes

Parameter	Description	Values/Codes
EWBV	E-Way Bill Vehicle Update	Fixed
EWBNo	E-Way Bill Number	12 digit numeric value
Vehicle	Vehicle Number which will carry the goods	AB12AB1234 or AB12A1234 or AB121234 or ABC1234 Format
ReasCode	Reason for changing the vehicle	FST – First Vehicle, BRK – Break Down, TRS – Transshipment, OTH – Others

Sample Example

Particulars	Explanation
Message	EWBV 120023450123 KA12BA1234 BRK
SMS to	97319 79899
Explanation	This request is to update the new vehicle number to the existing E-Way Bill due to break down of previous vehicle
Reply Message	Vehicle details updated successfully and date is 19/12/2017

Best Practices

Update your Clients/Customers and Suppliers

The tax payer has been facilitated on the e-Way Bill system to create onetime master details of his/her customers and suppliers by just entering the GSTIN.

This helps in easily populating the customers and suppliers details by the system, just by typing his/her name at name field while generating the e-Way Bills.

This avoids the mistakes in GSTIN, Place, State and PIN codes of customers or suppliers.

Update Products

The tax payer can create his/her product masters by entering the product details like name, HSN, rate of tax, etc.

So that the product details are auto populated by the system by just typing the 2-3 chars of product name.

This avoids the mistakes in HSN code, rate of tax, UQC, etc.

Manage sub-users carefully

Some of the tax payers may not operate directly themselves always and also they may have multiple additional places from where they need to generate the e-way bills for movement of goods.

To achieve this, the tax payers can create the sub-users to manage the e-way bill system depending upon the requirements.

The different roles can also be assigned to these users.

However, the tax payers should take care while generating these users. Whenever, the employees / operators / managers change, he/she should change the password or freeze the account from miss-utilising the same.

Register for other facilities carefully

- SMS based and Android based e-Way Bill
  - SMS based E-way Bill has to be generated carefully to avoid mistakes while typing the parameters.

- Registration to work as a transporter.
  - This registration as transporter facilitates the tax payers to generate the e-Way Bill for other parties as a transporter.

API Interface

- Best method for the large tax payers, who generate the large number of e-Way Bills, is API interface.
- This is site-to-site integration of the systems for e-way Bill generation. In this method, the tax payer system will directly request the E-way Bill system while generating invoice in his system and get the e-Way Bill number.
- This can be printed on the Invoice document and movement of the goods can be started.
- This avoids duplicate data entry and eliminates complete data entry mistakes. To use this facility, the tax payers have to request the department for this service

Thank You

venu@vnv.ca

Indirect Taxes Committee
The Institute of Chartered Accountants of India
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